



**POTTSTOWN SCHOOL DISTRICT**  
**BOARD WORKSHOP**  
**MINUTES**  
**July 25, 2019**

The Board Workshop of the Board of School Directors of the Pottstown School District was held on Thursday, July 25, 2019 at 7:00 PM in the Beech Street Learning Studio of the Administration Building. Present were Mrs. Amy Francis, Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose, Mrs. Kimberly Stilwell. Absent was Mr. Kurt Heidel. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis and interested citizens.

**GOOD BOARD GOVERNANCE**—Tina Viletto, MCIU Dir. of Community & Government Relations

Ms. Viletto talked about understanding the role of a board member. She reviewed a recent article regarding a board member divulging information discussed in an executive session and the result when fellow board members confronted the actions publicly. Ms. Viletto presented to the Board various scenarios of board governance. Board Members engaged in examining appropriate board interactions in each scenario. There was discussion on public meetings versus closed meetings. Ms. Viletto confirmed that closed meetings can be held as long as it is not for the purpose of deliberation. Workshops and committee meetings are public meetings. Committee meetings contain agenda items for deliberation to present to the full board for board action and do not need to include public comment.

**FACEBOOK LIVE STREAMING COMMITTEE MEETINGS**

Board Members expressed their interests and concerns regarding live streaming committee meetings. Discussion centered on utilizing social media, transparency, grandstanding, inhibiting of honest dialogue and community members withdrawing from public attention. The general consensus of the board was split: Mr. Armato, Mr. Rose, Mrs. Barnhill and Mrs. Francis were in support of facebook live streaming committee meetings; Ms. Bearden, Mrs. Stilwell, Mr. Hylton and Mrs. Lawrence did not. It was determined to add this item to the August 15 Board Agenda for board action.

**BOARD ACTION ITEMS**

A roll call was taken of Board Members present. Present were: Mrs. Amy Francis, Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Absent was Mr. Kurt Heidel.

Mr. Rodriguez presented the items for Board action. Administrators reviewed the positions, personnel items and field trip.

**1. POSITIONS - ADDENDUM #2019-2020-001**

Classified: Medical ACCESS Secretary  
Enrollment Secretary

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the Board approve the above classified positions.

Exempt: Board Certified Behavior Analyst

It was moved by Mr. Hylton and seconded by Ms. Bearden that the Board approve the above exempt position.

2. PERSONNEL

Vacation Payout: Cheryl Morett, Director of Special Education, \$5,499.00.

Administrative: Gavin Lawler, Assistant Principal, Pottstown High School, effective September 23, 2019, \$96,000/yr (replacing D. Livengood).

It was moved by Mr. Hylton and seconded by Mrs. Lawrence that the Board approve the above personnel item.

3. FIELD TRIP

| #students /group | Conference: Name/Activity | Location                        | Date of Trip            | Cost to Student | Cost to District | Chaperone(s)  |
|------------------|---------------------------|---------------------------------|-------------------------|-----------------|------------------|---|
| 50               | HS Football Camp          | Camp Green Lane, Green Lane, PA | 08/11/2019 - 08/15/2019 | \$0.00          | \$0.00           | Jeffrey Delaney<br>Levert Hughes<br>Mike Santillo<br>Madison Morton<br>Todd Wallace<br>Mike Hewitt<br>Steve Irick |

It was moved by Mr. Hylton and seconded by Mrs. Stilwell that the Board approve the above field trip.

Upon roll call vote, all members voted aye for the above board action items.  
Ayes: Eight. Nays: None. Absent: One. Motion carried.

**BOARD COMMENT**

Mr. Hylton inquired about the district’s hiring practices and the residency initiative. Mr. Rodriguez reviewed the hiring process and addressed the residency initiative.

**ADJOURNMENT**

It was moved by Mrs. Barnhill and seconded by Mr. Hylton to adjourn. All were in favor. None opposed.

The meeting adjourned at 9:40 pm followed by an Executive Session for Negotiations and Personnel.



Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT**  
**BOARD MEETING**  
**MINUTES**  
**August 15, 2019**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 15, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Absent was Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Beth Kramer, Mr. Brian Hostetler, Ms. Kimberly Boswell, Mr. Robert Decker, members of the press, and interested citizens.

**PRESENTATIONS**

**Regional Transportation: Pottstown**

Representative Joseph Ciresi, spoke about recent meetings he attended focused on transportation issues facing this area. He will be participating in a trial commute by bus and train ride starting in Pottstown to Norristown and then Philadelphia. The purpose of the this trial commute is to experience what the daily ride is like for commuters. A recent presentation was made on a “trackless tram”. Representative Ciresi is committed to looking at all options to help alleviate traffic congestion in this area.

**Foundation for Pottstown Education: Amazing Raise Campaign**

Mr. Rusiewicz provided details on the upcoming Amazing Raise Campaign. The campaign is a one-day, online giving campaign sponsored Tri-County Community Network. The Foundation for Pottstown Education is one of 50 + no-profits that will benefit from this campaign. He provided a handout describing the online campaign event, the additional funding pool contributions and challenge gift for matching funds. He encouraged each School Board Member to contribute in an effort to attain the challenge gift for matching funds. The FPE support is instrumental in providing funds to support programs and services for the students. The total support for the 2018/2019 school year increased by 48.9% from the previous school year; the scholarship program has grown by 27% since inception in 2014.

**COMMUNICATION**

- Environmental Education Grant Letter, Senator Mensch
- Board Workshop Synopsis

Mr. Rodriguez provided a summary of the Board Workshop held on July 25. Action taken at the meeting included personnel items and a field trip for the football team reflected in the workshop minutes as presented on tonight’s agenda for board approval. A presentation on Board Governance was lead by the MCIU Director of Community and Government Relations. Ms. Viletto shared material on board governance and walked the board through several scenarios for a better understanding and strengthening of skills as a team. The Board discussed the topic of live streaming committee meetings as a follow up to the exercise. Discussion resulted in a split decision and it was determined to place the topic on tonight’s agenda for further discussion and vote.

## MINUTES

Mrs. Jampo presented the minutes from the Regular Board Meeting held on June 20, 2019 and the minutes from the July 25, 2019 Board Workshop for Board approval.

## LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of June 2019 (unaudited) and the period of July 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-002**.

## TREASURER REPORT

Mrs. Jampo present the Treasurer's Report for the period of June 2019 (unaudited) and for the period of July 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-003**.

## COMMITTEE REPORTS

### COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The committee met on August 8. Highlights from the meeting were a presentation on Children's Discovery Museum and a review of data from the district communications survey. Committee sponsored events for the 2019/2020 school year were reviewed.

Mr. Rodriguez provided an overview of the communications survey. He reviewed each question and graphs that measure the responses. He noted that the survey results are a baseline. Key points from the survey indicate the community is interested in more engagement, the district has a good communication plan in place, more instructional information to parents and provide more basic information on all communications.

### CURRICULUM COMMITTEE – Mrs. Lawrence

The committee met on August 8. The committee heard a presentation on a Ice Hockey program. The committee is looking into insurance and liability issues. An outline was provided on the scheduling process at the Middle School as a follow to addressing Middle School transition. A summary of curriculum instruction and professional development was shared with the committee connecting the goals for instruction and programs funded by various grants. Updates to two policies were reviewed for placement on the Board agenda for approval.

### FACILITIES/FINANCE COMMITTEE - Mrs. Francis

The committee met on August 1. The roofing and exterior wall repair projects are completed /near completion with no change orders needed. The Franklin Field permit is closed and field improvements are working well. The committee discussed options to convert underutilized/open spaces to meadows. The committee reviewed items for board approval found on tonight's agenda for Board approval.

### POLICY / PERSONNEL COMMITTEE

The committee met on August 1. The committee reviewed personnel positions for the Cohort 10 after school programs and three policies found on tonight's agenda for Board approval. A Special Education Corrective Action was shared with the committee in conjunction with a change in a personnel position as a piece of the corrective action plan focused on an emotional support program. The correction action plan is a work in progress.

### BOROUGH LIAISON

No report.

PSBA/MCIU/MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE

The PSBA has opened the election of officers for member entities to cast their vote. The voting period begins August 23 and ends on October 11. Candidates biographies and information on the voting process will be emailed to all Board Members. The PSBA Election of Officers will be placed on the September 19 Board Agenda for voting on the candidates of choice.

**APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

None.

**Board Members Comments (consent items)**

None.

**BOARD ACTION: Minutes, List of Bills, Treasurer’s Report**

It was moved by Mr. Armato and seconded by Mr. Heidel that the Board approves the minutes from the Regular Board meeting held on June 20, 2019, the minutes from the Board Workshop held on July 25, 2019, the list of bills and Treasurer’s Report for the period of June and July 2019.

All members were in favor. Ayes: Eight. Nays: None. Absent: One . Motion carried.

**BOARD ACTION: CONSENT**

It was moved by Mr. Heidel and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

**POSITIONS- ADDENDUM #2019-2020-004**

P.R.I.D.E After School Program Instructors: (grant funded)

Academic Tutor and Creators Block Instructor

Academic Tutor and CTE Instructor

Academic Tutor and Extended Hour Librarian

P.R.I.D.E. After School Program Assistants: (grant funded)

Academic and Creators Block Assistant

Academic and CTE Assistant

Academic and Environmental Science/Eco Assistant

Academic and Extended Hour Librarian Assistant

Educational Enrichment Robotics/Coding Assistant

P.R.I.D.E. Before School Academic Assistant (grant funded)

**RESIGNATIONS/TERMINATIONS**

**Professional**

Ratify Eric Santiago, Special Education Teacher, Pottstown Middle School, resignation effective July 18, 2019; hire date August 22, 2017

Ratify Rebecca Pershouse Olson, Long Term Substitute, Pottstown Middle School, resignation effective July 15, 2019.

Aaron Hannershitz, Elementary Teacher, Pottstown Middle School, resignation effective when position is filled or September 20, 2019; hire date March 7, 2013.

Ratify Mark Agnew, Secondary Teacher, Pottstown High School, resignation effective August 19, 2019; hire date August 30, 2004.

Terminations due to end of assignment:

Lindsay Lucas , Long Term Substitute Teacher, Pottstown Middle School, effective June 11, 2019.

Lyudmila Migachev, Long Term Substitute Teacher, Barth Elementary, effective June 11, 2019.

Krista Smith-Corropolese, Elementary Teacher, Pottstown Middle School, resignation effective August 19, 2019; hire date August 22, 2017)

#### Classified

Ratify Timothy Emmick, Head Custodian, Pottstown High School, resignation effective July 19, 2019; hire date June 9, 2016.

Ratify Connor Walsh, Classroom Assistant, Franklin Elementary, resignation effective July 23, 2019; hire date October 15, 2015.

Ratify Jennifer Levengood, Part-time Front Desk Clerk, Pottstown Middle School, resignation effective July 16, 2019; hire date February 16, 2011.

Ratify June Malocu, Building Nurse, Barth Elementary, resignation effective August 12, 2019; hire date February 19, 2019.

Ratify Emily Hunsberger, Intervention Assistant, Franklin Elementary, resignation effective July 30, 2019; hire date May 4, 2017.

Terminations due to non-compliance new hire documents:

Ratify Kyle Hamlin, Substitute Support Staff, effective June 11, 2019

Ratify Deborah Sheffer, Substitute Support Staff, effective June 11, 2019

#### LEAVES

##### Professional

Stacey Vandruff, Elementary Teacher, Lincoln Elementary, request for medical sabbatical effective August 20, 2019, end date tbd.

##### Exempt

Ratify Heather Dailey, District Grant Writer, Administration, request for intermittent leave of absence covered by Family Medical Leave Act, effective June 24, 2019, end date tbd.

##### Classified

Diana Fabian, PEAK PreK Classroom Assistant, Annex, request for leave of absence covered by Family Medical Leave Act, anticipated effective date August 20, 2019, end date tbd.

#### CHANGE IN POSITION/SALARY

##### Professional

Kristen Walker, from Intervention Assistant to Long Term Substitute Teacher, Rupert Elementary, effective August 20, 2019, \$194/day (coverage for N. Valenti). Upon end of assignment, she will

return to role of Intervention Assistant.

Amanda McDevitt, from Long Term Substitute Teacher to Special Education Teacher, initial assignment to be Barth Elementary, effective August 20, 2019, \$45,000/yr + Stipend in accordance with Professional Agreement, Step 1 - Bach (contract of L. Kehr).

Marissa Wells, from Classroom Assistant to Long Term Substitute Teacher, effective August 20, 2019, \$194/day (coverage for N. Ewing). Upon end of Long Term Substitute Teacher she will assume the role of Substitute Support Staff for the remainder of the 2019/2020 school year, returning to role of Classroom Assistant for the 2020/2021 school year.

#### Exempt

Katie Coolong, from PreK Counts Classroom Assistant to PreK Counts Teacher, Rupert Elementary, effective August 20, 2019, \$43,768/yr (grant funded).

Ratify Stephanie Braccili, PreK Counts Coach, from Classified to Exempt, effective August 1, 2019, no change in compensation.

#### Classified

Kyree Martin, from Student Intern to Part-time Elementary Cleaner, Barth Elementary, effective August 26, 2019, \$11/92/hr (replacing D. Phillips).

Julie Morton, from Student Intern to Substitute Support Staff, effective August 15, 2019, hourly rate per schedule.

Carolyn King, from Part-time Elementary Cleaner to Substitute Support Staff, effective August 23, 2019, hourly rate per schedule.

Jahyre Graves, from Student Intern to Substitute Support Staff, effective August 15, 2019, hourly rate per schedule.

### ELECTIONS

#### Professional

David Barnes, Guidance Counselor, Pottstown High School, effective August 20, 2019, \$49,000/yr, Step 1 - Mast (contract of M. Pagano)

Olivia Berrigan, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,000/yr, Step 1 - Bach (contract of N. Mitchell)

Erica Faust, Special Education Teacher, initial assignment to be Rupert Elementary, effective August 20, 2019, \$49,000/yr + Stipend in accordance with Professional Agreement, Step 1 - Mast (contract of L. McCullough).

Rachel Crew, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$52,000/yr, Step 6- Mast (contact of D. Lawrence).

Anna Carfagno, Elementary Teacher, initial assignment to be Pottstown Middle School, effective September 23, 2019, \$49,000/yr, Step 3 - Mast (contract of E. Bumbaugh)

Dawn Knoebel, Special Education Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$50,000/yr + Stipend in accordance with Professional Agreement, Step 6 Bach-15 (contract of D. Halpine).

Ashleigh Lichtenwalner, Special Education Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,000/yr + Stipend in accordance with Professional Agreement, Step 1-

Bach, (contract of N. Pezzino).

Christina Lepkowski, Long Term Substitute Teacher, Franklin Elementary, effective August 20, 2019, \$194/day (coverage for Sabata).

Nicole Pearson, Long Term Substitute Teacher, Pottstown Middle School, effective August 20, 2019, \$194/day (coverage for A. Conlan).

Amanda Ehst, Long Term Substitute Teacher, Pottstown Middle School, effective August 20, 2019, \$194/day (coverage for K. German).

Amber Schollenberger, Secondary Teacher, initial assignment to be Pottstown High School, effective August 20, 2019, \$45,000/yr. Step 1 - Bach, (contract of M. Agnew)

Ashley Thorton, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$49,000/yr, Step 2 - Mast. (contract of A. Hinnershitz)

Rebecca Jones, Elementary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,000/yr, Step 1 - Bach. (contract of K. Smith-Corropolese)

Krystle Rothenberger, Long Term Substitute Teacher, Pottstown Middle School, effective August 20, 2019, \$194/day (coverage for L. Himmelreich).

Jessica Moyer, Long Term Substitute Teacher, Pottstown Middle School, effective August 21, 2019, \$194/day (coverage for A. Figueroa).

Amanda Walsh, Long Term Substitute Teacher, Lincoln Elementary, effective August 20, 2019, \$194/day (coverage for S. Vandruff).

#### Exempt

Traci Bruton, PreK Counts Teacher, Barth Elementary, effective August 20, 2019, \$45,000/yr (grant funded)

Sarah Crumling, PreK Counts Teacher, Lincoln Elementary, effective August 20, 2019, \$44,000/yr (grant funded)

Ratify Stephanie Dunn, PreK Counts Behavior Support Manager, Annex, effective August 1, 2019, \$55,000/yr (grant funded).

Thomas Ellington, JROTC Instructor, Pottstown High School, effective August 19, 2019, \$71,000/yr (replacing A. Kearsse).

#### Classified

Ratify Paige Jones, Student Intern, Administration, effective July 22, 2019, \$10.79/hr.

Ratify Debbie Katch, Attendance Clerk, Pottstown High School, effective August 5, 2019, \$14.04/hr (replacing K. Baldwin).

Oscar Gans, Classroom Assistant (AEDY), Pottstown High School, effective August 20, 2019, \$15/hr (replacing R. Astheimer).

Susan Gross, PEAK Classroom Assistant, Annex, effective August 20, 2019, \$13.65/hr (grant funded).

Gina Saichareune, Part-time Food Service Driver, effective August 23, 2019, \$14.04/hr (replacing J. Santiago).



Correction: Ralph Dries, Custodian 1, Pottstown Middle School, effective July 8, 2019, \$15.07/hr (previously approved effective date July 1, 2019).

Sorana Maddaloni, Classroom Assistant, Rupert Elementary, effective August 20, 2019, \$13.65/hr, (replacing K. Coolong).

Mary Savarese, Intervention Assistant, Franklin Elementary, effective August 20, 2019, \$13.65/hr, (replacing E. Hunsberger).

Lindsey Wright, Substitute Support Staff, effective August 26, 2019, hourly rate per schedule.

Stacey Oldham, Temporary Intervention Assistant, Rupert Elementary, effective August 20, 2019, end date to be the end of the 2019/2020 school year, \$13.65/hr (coverage for K. Walker)

Heather Miller, Pre-K Counts Administrative Clerk, Annex, effective August 19, 2019, \$15.37/hr. (grant funded).

Ratify Bianca Kelly, from Classroom Assistant to Substitute Support Staff, effective August 14, 2019, hourly rate per schedule.

Summer Programs: Additions/Corrections

21<sup>st</sup> Century 9-Succeed, paid through 21<sup>st</sup> Century Grant Funds, program ending 8/15/19

- Substitute Instructors, \$29/hr: All PSD Life Skills Learning Support Teachers are approved on an as need basis.
- Substitute Assistants, \$13.65/hr : All PSD Life Skills Learning Support Assistants are approved on an as need basis.

Correction: SUMMER CLEANING, \$11.51/hr (previously approved at \$11.92/hr)

CO-CURRICULAR ASSIGNMENTS

2018/2019 Co-Curricular Assignment Corrections

| <u>Bldg.</u> | <u>Professional Agreement Category</u> | <u>Employee</u>  | <u>Level</u> | <u>Stipend</u> |
|--------------|--|------------------|--------------|----------------|
| MS           | Department Chair - SS (1/2 stipend)    | John Martin      | No Level     | \$ 750.00      |
| MS           | Department Chair - SS (1/2 stipend)    | Andrea Roberts   |              | \$ 750.00      |
| HS           | Track Asst. Coach                      | Shanaye Glenn    | 1            | \$ 2,470.00    |
| MS           | Baseball Head Coach                    | Dave Mabry       | 3            | \$ 3,006.00    |
| MS           | Lacrosse Head Coach                    | Isetta Hewlett   | 5            | \$ 3,305.00    |
| MS           | Track Head Coach-Boys and Girls        | Jason Bergey     | 3            | \$ 3,006.00    |
| MS           | Track Asst. Coach                      | Carol Livingston | 2            | \$ 1,764.00    |
| HS           | Strength Training - 2nd half of year   | Kelsie Shafer    | No Level     | \$ 1,090.00    |

2019/2020 Co-Curricular Assignments: Fall Sports \* **Addendum #2019-2020-005**

TUITION REIMBURSEMENT

| <u>Administrative Name</u> | <u>Bldg.</u>  | <u>6/19</u>             |
|----------------------------|---------------|-------------------------|
| LaTanya White              | Admin         | \$2,865.00              |
| <u>Professional Name</u>   | <u>School</u> | <u>6/30/19 deadline</u> |
| Ashley Ermold              | PHS           | \$2,115.00              |

|                    |          |            |
|--------------------|----------|------------|
| Kaylee Weldon      | Franklin | \$3,000.00 |
| Megan Heffelfinger | HS       | \$1,385.00 |
| David Roberts      | MS       | \$1,470.00 |
| Craig Ollivier     | HS       | \$1,362.00 |
| Kelsey Rahill      | HS       | \$1,230.00 |
| Stephanie Malfaro  | Franklin | \$3,000.00 |
| Ashley Bellevou    | Rupert   | \$1,005.00 |
| Samuel DeAngeli    | MS       | \$1,548.00 |
| Christopher Petro  | MS       | \$1,452.00 |
| Susan Hallman      | Franklin | \$439.00   |
| Patricia Eaton     | MS       | \$2,195.00 |
| Victoria Damiano   | MS       | \$1,452.00 |
| Amanda Fusco       | HS       | \$1,548.00 |
| Nichola Pezzino    | MS       | \$1,650.00 |
| Diane Shoffstall   | HS       | \$2,010.00 |

Exempt/Support

|                |       |          |
|----------------|-------|----------|
| Kimberly White | Barth | \$452.00 |
|----------------|-------|----------|

**PROFESSIONAL LEAVES**

| <u>Bldg.</u> | <u>Name</u>         | <u>Conf. Title</u>                    | <u>Location</u>  | <u>Dates Attend</u>     | <u>Cost</u>                      |
|--------------|---------------------|---------------------------------------|------------------|-------------------------|----------------------------------|
| PHS          | David Livengood     | PACTA Conference                      | State College PA | 07/24/2019 - 07/26/2019 | \$489 pd by bldg budget          |
| Annex        | Stephanie Braccilli | 2019 Early Childhood Education Summit | State College PA | 10/21/2019 - 10/23/2019 | \$1,040 pd by Pre-K Counts grant |

**POLICIES**

The Superintendent recommends the Boar approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-006**.

- Policy 210: Use of Medication
- Policy 246: Student Wellness
- Policy 840: Service Dogs
- Policy 841: Therapy Dogs
- Policy 707: Use of Facilities - Fee Schedule

**ATTENDANCE OFFICERS**

The Superintendent recommends the Board approve the 2019/2020 Attendance Officers as presented:

|                                |                     |                      |
|--------------------------------|---------------------|----------------------|
| Principals:                    | Mr. Ryan Oxenford   | Mr. Brian Hostetler  |
|                                | Ms. Beth Kramer     | Mrs. Danielle McCoy  |
|                                | Mrs. Calista Boyer  |                      |
|                                | Mr. Matthew Moyer   |                      |
| Assistant Principals:          | HS: Gavin Lawler    | Mr. Mike Ishler      |
|                                |                     | Ms. Kimberly Boswell |
| Director of Career & Tech. Ed  | Mr. David Livengood |                      |
| High School Guidance Secretary | Ms. Kim Baldwin     |                      |
| High School Attendance Clerk   | Ms. Debbie Katch    |                      |

|                                       |                           |
|---------------------------------------|---------------------------|
| School Resource Officer               | Detective Anthony Fischer |
| Middle School Secretary               | Mrs. Kelly Ortlip         |
| Middle School Clerk                   | Mrs. Aprille Doherty      |
| PMS Student Service Coordinator       | Mr. Levert Hughes         |
| Director of Student Services          | Dr. LaTanya White         |
| Out of District Placement Coordinator | Ms. Kristina Corominas    |
| Director of Special Education         | Mrs. Cheryl Morett        |

**DISTRICT SPONSORED CO-CURRICULAR ACTIVITIES**

The Superintendent recommends the Board approve the District Sponsored Co-Curricular Activities as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-007**.

**LAUREL ST./N.CHARLOTTE ST. TAX WAIVER OF PENALTY/INTEREST**

The Superintendent recommends the Board approve the partial tax waiver of penalty and interest for Bringhurst Estate Laurel Street and N. Charlotte Street parcels and a copy be filed in the Secretary’s Office as **Addendum #2019-2020-008**.

**CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary’s office as **Addendum #2019-2020-009**:

- Advance Protection Co: MS
- Advance Protection Co: Co-Curricular
- Bancroft Neurohealth
- Opportunities School - ESY
- Opportunities School - 2019/2020
- Opportunities School - 2019/2020
- Valley Forge Educational Servs - ESY
- Valley Forge Educational Servs - ESY
- Foundation Behavioral Health
- MOU: Pottstown Police Dept.
- MOU: Family Servs (PEAK)
- MOU: YWCA (PEAK)
- MOU: Glen Price Grp (PEAK)
- MOU:Scattergood (PEAK)
- MCIU Head Starts Addendum
- Cottage Seven Addendum
- Devereux Foundation - ESY
- The Camphill School
- New Story
- New Story
- New Story
- New Story
- River Rock Academy
- The Meadows

**ATHLETIC PROGRAM TICKETS**

The Superintendent recommends that the athletic ticket prices for the 2019-2020 school year be adopted as presented: 2019-2020 Athletic Program Ticket Prices: General Admission \$5.00  
Student Admission \$4.00

**PSD WORKERS COMPENATION APPROVED MEDICAL PROVIDERS**

The Superintendent recommends the Board approve the panel of medical providers in accordance with Pennsylvania’s Worker’s Compensation Act as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-010**.

**SCHOOL PHYSICIAN AND DENTIST RATES**

The Superintendent recommends the Board approve the 2019-2020 School Physician and Dentist Rates as presented:

|                          |                   |                  |         |                            |
|--------------------------|-------------------|------------------|---------|----------------------------|
| <u>School Physician:</u> | Dr. John Anderson | 933 N. Charlotte | \$11.00 | <i>per school physical</i> |
|                          |                   |                  | \$75.00 | <i>consultant</i>          |
| <u>School Dentist:</u>   | Dr. Louis Raven   | 63 N Hanover     | \$4.80  | <i>per exam</i>            |

## **SCHOOL RESOURCE OFFICER RESOLUTION**

The Superintendent recommends the Board approve the School Resource Officer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-011**.

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION, NEGOTIATIONS, PERSONNEL**

The Board adjourned for an executive session at 8:02 pm.

The Board reconvened at 8:21 pm.

## **NON-CONSENT**

Mr. Rodriguez reviewed the non-consent items for Board consideration.

Hearings from Patrons of the Schools (limited to non-consent items). – None.

## **LIVE STREAMING COMMITTEE MEETINGS**

Motion to approve live streaming broadcast of all committee meetings.

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve live streaming broadcasts of all committee meetings.

### **BOARD COMMENTS:**

Mr. Rose stated he supports live streaming committee meetings. He recognizes the pros and cons. Mr. Rose is in favor of a trial period.

Mrs. Stilwell stated she was disappointed the committee structure was not followed. The topic was proposed at a committee but did not appear on the committee agendas for all members to discuss.

Mrs. Stilwell made a motion to table the vote and place on committee agendas.

Mr. Heidel made a motion to call for a vote to table. Mrs. Lawrence seconded the motion.

### **BOARD COMMENTS –TABLE VOTE**

Ms. Bearden was in favor to table the topic for more discussion at the committee level. She supports Board transparency and is mindful of televising the public's conversations.

Mr. Armato noted conversation began at a committee. It was moved to the Board Workshop and discussed in detail. He stated that the Board meetings are live streamed and is not aware of anyone holding back comments.

Mrs. Lawrence stated she supports Board transparency. She has concerns that using a media resource can be taken out of context and attendees may feel uncomfortable in a live broadcast environment.

Mr. Heidel questioned the legality of attendees filming meetings. He referred to the Committee of the Whole structure for opportunities to discuss items prior to voting.

Mrs. Francis has considered the pros and cons. She supports a trial period at the Facilities/Finance Committee only, not all committee meetings.

Upon roll call vote, the vote to table Live Streaming Committee Meetings was recorded as follows: Mr. Heidel: nay, Mrs. Stilwell: aye, Ms. Bearden: aye, Mrs. Francis: aye, Mrs. Lawrence: aye, Mr. Hylton: aye, Mr. Armato: nay, Mr. Rose: nay. Ayes: Five. Nays: Three. Absent: One. Motion carried.

It was determined Live Streaming Committee Meetings would be placed on the Facilities/Finance and Community Relations Committee September meeting agendas.

### **SUPERINTENDENT ANNUAL ASSESSMENT OF PERFORMANCE**

Motion to acknowledge the evaluation report of the Superintendent in accordance with the Pennsylvania Department of Education evaluation process.

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the Board acknowledge the Superintendent Annual Assessment of Performance. The annual assessment of performance will be posted on the district website and a copy filed in the Secretary's office as **Addendum #2019-2020-012**.

Upon roll call vote, all members presented voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **UNFINISHED BUSINESS**

Edgewood 5<sup>th</sup> Grade Center - Mr. Heidel requested the Board direct the administration to research financing options for renovating Edgewood as a 5<sup>th</sup> grade center. He noted the importance to start discussions now versus waiting till the end of the school year. He expressed interest in exploring bond options that could include repairs at the Administration Building .

Mr. Hylton is in favor of taking time to seek other options. He recommends waiting to look at bonds when a decision for Edgewood is made.

Mrs. Francis was in agreement to research financing options.

### **INFORMATION**

1. Special Board Meeting: August 22, 2019
2. Monthly Meeting Notice: September 2019
3. PSBA Officer Elections: Sept. Board Meeting.

Mrs. Francis invited Mr. Kalis to give a brief refresher on Board Members options for placing a vote.

Mr. Kalis explained PA School Code empowers the district and Board to adopt policies that govern voting procedures and governance. Policy 006 adopts Roberts Rules of Order as the procedural governing body voting by a roll call vote. Votes are "Affirmative", "Negative" or "Abstain". A vote to abstain is limited to applicable conflict of interest (a direct financial interest ) to the board member. Abstain is a no vote. "Pass "is another voting option and defined acceptable with the intention to cast the vote at the meeting.

Mr. Kalis noted that Mr. Heidel cast a "pass" vote at the June Board meeting. Mr. Kalis explained the "pass vote" was acceptable with the intent to cast a affirmative or negative vote at the meeting. He apologized for interpreting the vote as "abstain".

### **FEDERATION REMARKS**

Mr. Decker is looking forward to the start of another great year. He thanked the Community Relations Committee and Board for providing the welcome back breakfast. On behalf of the Federation's negotiating team, to the district negotiating teams for the diligence and collaborative approach to moving toward a new professional agreement.

## **ROUND TABLE**

Mr. Hylton – no comment.

Mr. Armato is looking forward to visiting the classrooms.

Mr. Rose is always excited for the start of school.

Ms. Bearden – no comment.

Mr. Heidel is excited for the start of school and meeting the teachers.

Mrs. Lawrence – no comment

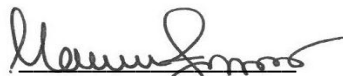
Mrs. Stilwell is ready for the start of school.

Mr. Rodriguez thanked Mr. Decker for his comments. He thanked the custodial staff for their efforts preparing the buildings for the start of school. He welcomed the new teachers, the biggest year of inductions (approximately 44). He thanked Dr. Cellini for her countless hours of interviews. Mr. Rodriguez invited the Board to join the August 20<sup>th</sup> Welcome Back to School and the staff welcome back breakfast hosted by the Community Relations Committee. He noted there will be a presentation on Human Trafficking. He looks forward to his fourth year of visiting the schools at the start of the school year.

Mrs. Francis looks forward to the new school year.

## **ADJOURNMENT**

It was moved by Mr. Rose and seconded by Mr. Heidel that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 9:15 pm.



Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
SPECIAL BOARD MEETING  
MINUTES  
August 22, 2019**

The Special Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, August 22, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Absent were Ms. Katina Bearden and Mr. Kurt Heidel. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Mr. Robert Decker, members of the press, and interested citizens.

**Ms. Bearden entered the meeting at 7:03 pm.**

**PROFESSIONAL AGREEMENT**

The District negotiating team recommends the Board approve a new professional agreement with the Federation of Pottstown Teachers to be effective September 1, 2019.

Mr. Kalis reviewed the terms of the three year professional agreement effective September 1, 2019 to August 21, 2022. Some language revisions and clarifications were made in regards to retirement incentive, missed planning times, medical waiver, limited sick leave payment at retirement. The overall financial impact to the budget over the three year period is approximately \$1,030,000. He explained the step movement and salary increase in the steps represents a 2.13% salary increase. The Federation of Pottstown Teachers have ratified the terms of the agreement followed by a vote taken on August 20.

HEARINGS FROM PATRONS OF THE SCHOOLS (limited to Professional Agreement)

None.

Board Members Comments (consent items)

None.

Board Action: Professional Agreement

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the Board approve the Professional Agreement as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-013**.

Upon roll call vote, all members present voted aye: Ayes: Eight. Nays: None. Absent: One. Motion carried.

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>       | <u>Conf. Title</u>               | <u>Location</u> | <u>Dates Attend</u>     | <u>Cost</u>                |
|--------------|-------------------|----------------------------------|-----------------|-------------------------|----------------------------|
| Admin        | Stephen Rodriguez | PASA- Board of Governors meeting | Harrisburg, PA  | 09/12/2019 – 09/13/2019 | \$200.00 pd by dept budget |

HEARINGS FROM PATRONS OF THE SCHOOLS (limited to professional leaves)

None.

Board Members Comments

None.

BOARD ACTION: Professional Leaves

It was moved by Mr. Armato and seconded by Mrs. Barnhill that the Board approve the professional leaves as presented.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**FEDERATION REMARKS**

Mr. Decker is looking forward to the start of another great year. He thanked the Community Relations Committee and Board for providing the welcome back breakfast. On behalf of the Federation, he thanked the Board and administration for the collaborative work to create an agreement that is beneficial and fair to all stakeholders.

**ROUND TABLE**

Mrs. Lawrence agreed with Mr. Decker's comments.

Mr. Armato is happy to start the school year with a psychological mood that is a positive message to staff, students and community.

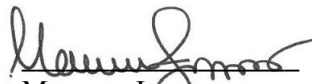
Mrs. Bearden echoed Mr. Armato's comments.

Mr. Rodriguez expressed his gratitude to the negotiating teams for working in good faith. He thanked the Community Relations Committee and Board for supporting the staff with a welcome back breakfast. Mr. Rodriguez is looking forward to a different approach implemented at the Middle School for the start of the school year with graduated start times by grade level.

Mrs. Francis expressed her appreciation for the teachers, students and Board and administration.

**ADJOURNMENT**

It was moved by Mr. Rose and seconded by Mrs. Susan Lawrence that the meeting adjourns. All were in favor. None opposed. Motion carried. The meeting adjourned at 7:18 pm.

  
Maureen Jampo  
Board Secretary





**POTTSTOWN SCHOOL DISTRICT**  
**BOARD MEETING**  
**MINUTES**  
**September 19, 2019**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, September 19, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with Vice-President, Ms. Katina Bearden presiding. Upon roll call, the following members were present : Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mrs. Amy Francis and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mrs. Mary Kramer, Mrs. Danielle McCoy, Mr. David Livengood, Mrs. Kelly Leibold , members of the press, and interested citizens.

**PRESENTATIONS**

Summer Program: We Are Innovators

Mr. Bachman and two engineering students gave a Power Point presentation on their 10 day trip to Kenya sponsored by Dow Chemical. The students shared their experiences participating in the service project. The project focused on building a foundation for the local community's kitchen. Mr. Bachman spoke about establishing a community service project to help fight community hunger.

Mrs. McCoy presented the students with a Certificate of Special Congressional Recognition from Madeline Dean, U.S. Congress, for outstanding community service. The certificate acknowledged their contribution to the community for innovative solution to hunger, demonstrating leadership and initiative aspiring culture of service.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on August 15, 2019 and the minutes from the Special Board Meeting held on August 22, 2019 for Board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of August 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-014**.

**TREASURER REPORT**

Mrs. Jampo presented the Treasurer's Report for the period of August 2019 and a copy be filed in the Secretary's office as **Addendum #2019-2020-015**.

## **COMMITTEE REPORTS**

### COMMUNITY RELATIONS COMMITTEE - Ms. Bearden

The Committee met on September 12. Highlights from the meeting was a discussion on live streaming committee meetings. Other topics of discussion were on shadowing days for students, a “back to school event” for the start of the 20/21 school year and establishing communication vehicles for residents that do not have children in the district. The committee expressed interest in conducting a few committee meetings at the elementary buildings in hopes to encourage public attendance.

### CURRICULUM COMMITTEE – Mrs. Lawrence

The committee met on September 12. The committee confirmed no action from the School Board is needed for establishing the Pottstown Ice Hockey club. The Pottstown Trauma Informed Community Connection (PTICC) is continuing its community partnerships to help families. The Middle School secured a grant to move to an on-line version of the SEL program. The topic of job shadowing as discussed in Community Relations is a shared Curriculum and Student Services program, Chapter 339, in grades K to 12.

### FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on September 5. The committee heard a presentation on bond and refinancing options. Mr. Schlesinger provided information on the district’s current debt service, bond options for the purpose of addressing issues with Edgewood and Administration buildings and potential savings from refinancing two bank loans. The general consensus from the committee was to move forward with renaming the Annex building, exploring the option of establishing a Kindergarten Center at Edgewood and Facebook live streaming the committee meeting on a trial basis. The committee recommends the contracts and bid awards as presented on tonight’s agenda for board approval. Other topics of discussion were expanding meadows in under-utilized areas at district buildings and placing recycle bins at the stadium and district properties.

### POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on September 5. The committee received an update on the CTE Career Advisor position that has been vacant for a few years. The position is funded by the Perkins Grant and filling that position would assist in addressing Act 339 Career and College Readiness initiatives and programs. Policy 206 was reviewed and recommended for board approval. Language updates address Pre-K Count assignments and coincides with the grant guidelines. Modifications to Policy 349 are to remove the professional staff (now addressed with a side letter to the professional agreement) and add language that updates to the guidelines for each classification, eventually phasing out the policy.

### BOROUGH LIAISON – Mr. Rose

Mr. Rose reported on several items presented at September Borough Council’s Committee of the Whole Meeting. Estimated costs to repair damages to the Memorial Park bridge as a result of the July 11<sup>th</sup> flooding is approximately \$400,000; three new businesses opening in town; Carousel request for a liquor license transfer as they restructure their building to include a restaurant; Mascaro was the low bid for the new trash contract; and upcoming events include October 5 Cheese Festival, October 17 Light up the Night and plans in progress for an Oktoberfest.

## **EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL AND LITIGATION.**

The Board adjourned at 7:40 pm.

The Board reconvened at 8:04 pm.

### **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

### **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

None.

### **Board Members Comments (consent items)**

None.

### **BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mrs. Barnhill and seconded by Mr. Heidel that the Board approves the minutes from the Regular Board meeting held on August 15, 2019, the minutes from the Special Board Meeting held on August 22, 2019, the list of bills and Treasurer's Report for the period of August 2019.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

### **BOARD ACTION: CONSENT**

It was moved by Mr. Heidel and seconded by Mr. Rose that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

### **PERSONNEL**

#### POSITIONS

##### Administrative

Director of Curriculum and Educational Programs (previously Director of Education) \* Job Description – **Addendum #2019-2020-016.**

#### RESIGNATIONS/TERMINATIONS

##### Professional

Ratify Amanda Ehst, Long Term Substitute Teacher, Middle School, resignation effective August 19, 2019.

Samantha Johnson, Elementary Librarian, resignation effective when position is filled or October 18, 2019; hire date August 23, 2016.

Elizabeth Rega, Secondary Teacher, termination effective September 19, 2019; hire date October 15, 2009.

##### Classified

Ratify Victoria Schwartz, Intervention Assistant, Middle School, resignation effective August 19, 2019; hire date August 30, 2018.

Ratify Carrie Love, Classroom Assistant, Barth Elementary, resignation effective August 19, 2019; hire date October 3, 2016.

Ratify Joanne Murray, Classroom Assistant, Middle School, resignation effective September 16, 2019; hire date October 8, 2015.

Ratify Luis Hernandez, IT Intern, Administration Building, termination effective August 22, 2019, end of assignment.

Ratify Terrence Shawell, Alternative Education Classroom Assistant, Middle School, resignation effective August 30, 2019; hire date August 22, 2017.

Mary Savarese, Intervention Assistant, Franklin Elementary, resignation effective September 20, 2019; hire date August 20, 2019.

Leonard Young, Custodian 1, termination effective September 19, 2019; hire date December 9, 2011.

Ratify Kaitlynn Bortz, Intervention Assistant, Lincoln Elementary, resignation effective September 17, 2019; hire date December 14, 2015.

Ratify Stacey Oldham, Intervention Assistant, Rupert Elementary, resignation effective August 20, 2019; hire date August 20, 2019.

Ratify Lyudmila Migachev, Pre-K Counts Classroom Assistant, Annex, resignation effective August 20, 2019; hire date January 7, 2019 (grant funded).

## LEAVES

### Professional

Ratify Jolie Martinez, Secondary Teacher, Middle School, request for leave of absence covered by Family Medical Leave Act, effective September 12, 2019, end date tbd.

### Exempt

Ratify Justin Baker, Athletic Trainer, High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective September 9, 2019, end date tbd.

### Classified

Jessica Egolf, Classroom Assistant, High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date October 4, 2019, end date tbd.

## CHANGE IN POSITION/SALARY

Ratify Kristin Kozik, Food Service Director, \$79,000/yr retroactive to July 1, 2019 (not general fund position).

Ratify Laurie Kolka, Director of Curriculum and Educational Programs, \$104,389/yr, retroactive to July 1, 2019.

### Classified

Ratify Deborah Gratzinger, from Central Registration/Student Services Support Clerk to Enrollment Secretary, effective September 13, 2019; no change in compensation rate.

Ratify Justin Finucan, from Custodian 1 to Head Custodian, High School, effective September 13, 2019, \$18.23/hr (replacing T. Emmick)

Ratify Tonya Brown, from Part-time Cafeteria Worker to Custodian 1, High School, effective September 15, 2019, \$15.07/hr (replacing L. Hinks).

Ratify Heather Murray, from Temporary Intervention Assistant to Full-time Intervention Assistant, Middle School, effective September 13, 2019, \$13.65/hr (replacing V. Schwartz).

Ratify Lindsay Wright, from Substitute Support Staff to Part-time Cafeteria Worker, High School, effective September 16, 2019, \$11.74/hr (replacing C. Carter)

Ratify John Connor IV, from Summer Cleaner to Substitute Support Staff, effective August 23, 2019, hourly rate per schedule.

## ELECTIONS

### Professional

Correction: Ratify Anna Carfagno, Elementary Teacher, effective August 20, 2019(*previously approved as Sept. 23, 2019*) \$49,000/yr, Step 3 - Mast (contract of E. Bumbaugh)

Ratify Jessica Moyer, Long Term Substitute Teacher, Middle School, effective August 21, 2019, \$194/day, (coverage for A. Figueroa)

Ratify Amanda Matthews, Elementary Teacher, initial assignment to be Barth Elementary, effective August 21, 2019, \$45,000/yr, Step 1-Bach (contract of E. Eisele)

Ratify Jessica Ferry, Elementary Special Education Teacher, initial assignment to be Middle School, effective August 27, 2019, \$54,000/yr + stipend in accordance with Professional Agreement, Step 7 - Mast., (contract of Regrut/Santiago)

Jessica Pennington, Long Term Substitute Teacher, Middle School, effective September 24, 2019, \$194/hr (coverage for K. German).

Megan McCain, Part-time Community Coordinator, PTICC, Admin. Bldg., effective September 23, 2019, \$22/hr (granted funded, 2yr position).

### Exempt

Ratify Rachael Vermeulen, Long Term Substitute Pre-K Counts Teacher, Annex, effective September 3, 2019, \$194/day (grant funded, coverage for T. Miller)

Ratify Heather Trujillo, Pre-K Counts Teacher, Annex, effective August 26, 2019, \$45,940/yr (grant funded)

### Classified

Ratify Jessica Marzella, Substitute Support Staff, effective August 29, 2019, hourly rate per schedule

Ratify Gregory Albitz, Master Mechanic HVAC, effective September 5, 2019, \$29.00/hr (replacing M. Milanek)

Ratify Vanida Inthaphon, Classroom Assistant, Franklin Elementary, effective September 18, 2019, \$13.65/hr.

Ratify Lanie Manorek, Medical Access Secretary, Admin Building, effective September 16, 2019, \$21.50/hr.

Ratify Jamie Williamson, Pre-K Counts Classroom Assistant, Annex, effective September 9, 2019, \$13.65/hr, (grant funded; replacing Migachev).

Ratify Ellen Strouse, Part-time Cafeteria Worker, High School, effective August 23, 2019, \$11.74/hr (replacing K. Stanford).

Ratify John Connor IV, Part-time Food Service Truck Driver, High School, effective September 12, 2019, \$14.04/hr (replacing Saichareune/Sanitago). This is in addition to his role as Substitute Support Staff.

Ratify Aleathia Duley, Part-time Elementary Cleaner, Franklin Elementary, effective September 16, 2019, \$11.92/hr (replacing C. King). This is in addition to her role as Substitute Support Staff.

Ratify Sandra Myers, Intervention Assistant, Lincoln Elementary, effective September 18, 2019, \$13.65/hr (replacing K. Bortz).

Ratify Thomasina Gonzalez, Part-time Cafeteria Worker, High School, effective September 18, 2019, \$11.74/hr (replacing S. Hardrick).

Kyriq Williams, Substitute Support Staff, effective September 24, 2019, hourly rate per schedule.

#### Substitute Support Staff 2019/2020

All Pottstown School District Part-time staff are approved as Substitute Support Staff on an as-need basis for the 2019-2020 school year, hourly rate per schedule.

#### CPR Training, \$30/hr (paid by Perkins Grant)

Justin Baker, Athletic Trainer

#### Medical Services

All qualified PSD Nurses are approved for after school programs and activities including 21st Century program, for the 2019/2020 school year on an as need-basis, compensation commensurate with salary rate.

#### 21st Century After School Tutoring Program (funded by 21st Century Grant)

All PSD Teacher-Certified staff members are approved as 21st Century Tutors, \$30/hr on an as-need basis and as 21st Century Classroom Assistants, \$13.65/hr on an as-need basis.

All PSD Classroom Assistants are approved as 21st Century Classroom Assistants, \$13.65/hr on an as-need basis.

PEAK Community Forum (grant funded)

Child Care Worker: All PSD staff members are approved on as-need basis, \$20/hr

Bi-Lingual Moderator: All qualified PSD staff members are approved on as-need basis, \$100/event.

Girls Today, Leaders Tomorrow Advisors, \$30/hr (paid through United Way Grant)

Co-Advisors: Kimberly Petro, Andrea Roberts

High School Learning Center Program, \$30/hr

Learning Center Teachers: Scott Braunsberg, Theresa Dundon, Eileen Bashem

Learning Center Substitute Teachers: All PHS teachers are approved as Substitute Teachers on an as-need basis

Walking School Bus Volunteers

|                     |                   |                   |
|---------------------|-------------------|-------------------|
| Barb Schueck        | Dorothy A Kobb    | John Holmes       |
| Brooke Martin       | Georgine Takach   | Joseph Brown      |
| Candace Woesnner    | Hannah Davis      | Kathy Kunitis     |
| Cindy Shepherd      | James McClausland | Miica Petterson   |
| Clay Ryce           | Jen Isett         | Pat Martinez      |
| David Charles       | Jody Vorhees      | Trenita Lindsay   |
| <u>Substitutes:</u> |                   |                   |
| Karen Beauvais      | Jaime Tyson       | Le'Santha Naicker |
| Paula Corson        | Nicole Matz       |                   |
| Dave Czarnecki      | Wendy Wilkinson   |                   |

**PROFESSIONAL LEAVES**

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>                     | <u>Conf. Title</u>                     | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                           |
|--------------|---------------------------------|--|-----------------|----------------------------|---------------------------------------|
| Admin        | Maureen Jampo                   | Business Managers<br>Workshop - 2019   | Skytop, PA      | 10/02/2019 -<br>10/04/2019 | \$540.00 pd by<br>dept budget         |
| Admin        | Laurie Kolka                    | CASEL Int'l SEL Conf.                  | Chicago, IL     | 10/02/2019 -<br>10/04/2019 | \$1,781 pd by<br>Second Step<br>Grant |
| Admin        | Diane Meck<br>Christine Sellers | Child Acctg. Confer.                   | Hershey, PA     | 11/13/2019 -<br>11/15/2019 | \$950 ea. pd by<br>dept budget        |
| Admin        | Laurie Kolka<br>Dennise Leschak | ECR MTSS K-2 Reading<br>Implementation | Harrisburg, PA  | 10/22/2019 -<br>10/24/2019 | \$800 ea pd by<br>ECRI Grant          |
| Rupert       | Matthew Moyer                   |  |                 |                            |                                       |
| Admin        | Laurie Kolka<br>Dennise Leschak | ECR MTSS K-2 Reading<br>Implementation | Harrisburg, PA  | 01/08/2020 -<br>01/09/2020 | \$800 ea pd by<br>ECRI Grant          |
| Rupert       | Matthew Moyer                   |  |                 |                            |                                       |

## **POLICIES**

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-017:**

- Policy 206: Assignment Within District

## **2019/2020 HOURS OF OPERATION**

The Superintendent recommends the Board approve the 2019/2020 hours of operation as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-018.**

## **BID AWARDS**

The Superintendent recommends that purchase orders/contracts be awarded to the companies indicated, the award in each case being made to the lowest bidder meeting the required specifications.

- Edgewood Roof Drainage Remediation: Donald E. Reisinger, Inc. \$ 30,204.00
- Annex Building Roofing Replacement: Detwiler Roofing \$ 154,750.00

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-019:**

- MOU: Unfinished Athletics (Wellness)
- MOU: Fully Alive Productions (Wellness)
- The Devereux Foundation
- New Story
- New Story
- New Story
- New Story
- New Story
- New Story
- New Story
- New Story
- New Story
- Devereux Foundation ESY
- Devereux Foundation 19/20
- Lincoln Center for Family & Youth
- Timothy School
- MCIU: Title 1, Title II-A

## **SETTLEMENT OF 2018 PER CAPITA AND OCCUPATIONAL TAX**

The Superintendent recommends the Board approve the resolution exonerating the substitute tax collector from the balance of the 2018 Per Capita and 2018 Occupational Tax Duplicate as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-020.**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

## **NON-CONSENT**

Mr. Rodriguez presented the non-consent items for board consideration. Each non-consent item was presented for Board discussion .

## **Hearings from Patrons of the Schools (limited to non-consent items)**

None.

## **NON-CONSENT: PSBA ELECTION OF OFFICERS**

The Superintendent recommends the Board participate in the voting procedures of PSBA Election of Officers endorsing the candidates of choice: President-Elect, Art Levinowitz; Vice President, David Hein, PSBA Insurance Trust Trustees Seat 1, Kathy Swpe; Seat 2, Mark Miller; Forum Steering



Committee 2yr term, Bethanne Zeigler, Crystal Mance and Jennifer Davidson. a copy of the voting ballot be filed in the Secretary's office as **Addendum #2019-2020-021.**

It was moved by Mr. Hylton and seconded by Mr. Armato that the board endorse the candidates of choice as presented.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

#### **NON-CONSENT: RENAME ANNEX BUILDING**

The Superintendent recommends the Board approve the changing the Administration Annex to North End Early Learning Center.

Mr. Rodriguez spoke about the naming process as discussed at the September 5 Facilities Finance Committee meeting.

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve changing the Annex building name to the North End Early Learning Center.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

#### **NON-CONSENT: APPROVAL OF SALARIES**

The Superintendent recommends the Board approve the 2019/2020 salaries as presented:

- Approval of 2019/2020 Act 93
- Approval of 2019/2020 Exempt
- Approval of 2019/2020 Classified

Mrs. Jampo stated the 2% salary increases were included in the 2019/2020 Final Budget and would be retroactive to July 1.

It was moved by Mr. Rose and seconded by Mr. Heidel that the Board approve the 2019/2020 salaries as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-022.**

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

#### **NON-CONSENT: SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

It was moved by Mrs. Barnhill and seconded by Mr. Heidel that the Board approve the special education settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-023.**

Upon roll call vote, the vote was recorded as followed: Lawrence: aye, Hylton: aye, Heidel: nay, Bearden: aye, Barnhill: nay, Armato: aye, Rose: aye. Ayes: Five. Nays: Two. Absent: Two. Motion carried.

## **UNFINISHED BUSINESS**

### Facebook Live Streaming Committee Meetings

Mr. Rodriguez recapped discussions from the September committee meetings. The general consensus from the Facilities Finance Committee was to live stream the meeting on a trial basis. The Community Relations Committee requested the topic be added to the Board Agenda.

Board Members expressed concerns regarding the less formal structure of committee meetings and potential legal issues.

Mr. Kalis stated there is no liability as the committee meetings are public meetings for discussion with the exception of execution sessions.

Ms. Bearden agreed that executive session conversations not be discussed. She did not want to overlook anything: focused on costs, options for the public to call in during the meeting and the unlimited access to view any meeting.

Mr. Armato made a motion to live stream all committee meetings. Mr. Rose seconded the motion.

Upon roll call vote, the vote was recorded as follows: Armato: aye, Barnhill: aye, Bearden: aye, Heidel: aye. Hylton: nay, Lawrence: aye, Rose: aye. Ayes: Six. Nays: One. Absent: Two. Motion carried.

## **INFORMATION**

- Monthly Meeting Notice: October 2019

## **FEDERATION REMARKS**

Mrs. Leibold thanked the Board for the Welcome Back Breakfast on August 20<sup>th</sup>.

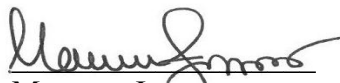
## **ROUND TABLE**

Mr. Armato commended the Board for approving live streaming the committee meetings. He commended Mr. Bachman and the students for their community service.

Mr. Rose invited everyone to participate in the upcoming events in the borough. He commented that Pottstown is taking a good turn.

Mr. Rodriguez reminded everyone of the upcoming Amazing Raise. He noted the importance of using the microphones for effective live streaming meetings. He was pleased with the productive, good debate, demonstrating good leadership.

Ms. Bearden thanked Mr. Bachman and the students for sharing their experiences.

  
Maureen Janapo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
October 17, 2019**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, October 17, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Susan Lawrence, Mr. Raymond Rose and Mrs. Kimberly Stilwell. Absent was Ms. Katina Bearden. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Mr. Gavin Lawler, Mr. Matthew Moyer, Mr. Robert Decker, members of the press, and interested citizens.

**PRESENTATIONS**

**Refinance Series 2017 Bank Loan**

Mr. Schlesinger provided a handout to all Board Members outlining the maximum parameters for the refinance. He noted the option to move forward with the refinance in this calendar year provides flexibility to refinance potential existing debt in the 2020 year. Mr. Schlesinger explained the current loan has a variable rate that could reset at approximately 4.5%. By locking in at a long term rate of under 2.55%, it reduces the interest rate risk and provides overall savings ranging at approximately \$300,000 to \$500,000 spread out over the term of the loan. The schedule for the refinance would be to approve a parameters resolution as presented on tonight's agenda with a settlement date in December 2019.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on September 19, 2019 for Board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of September 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-024**.

**TREASURER REPORT**

Mrs. Jampo presented the Treasurer's Report for the period of September 2019 and a copy be filed in the Secretary's office as **Addendum #2019-2020-025**.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS COMMITTEE – Mrs. Francis**

The Committee met on October 10. The Boy Scouts of America gave a presentation on starting an

elementary after-school program in each of the elementary buildings. Representatives from the Cradle of Liberty Council stated the program would be fully funded by them with no out of pocket expense to the district. The goal of the program is for the school district to take ownership of the program. The Committee asked the administration to look into to the district's liability and legal implications. The remainder of the committee meeting was focused on Student Board Representative interviews.

CURRICULUM COMMITTEE – Mrs. Lawrence

The committee met on October 10. The committee heard updates on the progress of the Middle School Improvement Plan and the Multi-Tiered System of Supports(MTSS). The district along with the MCIU will look at the current math/reading structures and behaviors to build upon the Core program. Special Education is looking to purchase supplemental and remedial curriculum in support of the MTSS.

FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on October 3. Highlights from the meeting was a presentation on roof alternates to North End Early Learning Center (Annex) Roofing project, the continuance of lead testing at new locations within the building and a quote to resurface the running track. The committee was in agreement to move forward with 3 alternates for the Annex Roof Project and asked the administration to negotiate on the costs. Mr. Rodriguez gave the committee updates on a Market Street proposal for a facility sponsorship and an investigation plan to explore options for a Kindergarten Center at the Edgewood Elementary building.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on October 3. The committee reviewed two policies and one new position as presented on tonight's board agenda for approval.

BOROUGH LIAISON – Mr. Rose

No report.

MONTGOMERY COUNTY INTERMEDIATE UNIT – Mrs. Barnhill

No report.

PSBA/MONTGOMERY COUNTY LEGISLATIVE - Mrs. Stilwell

No report.

**APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Trenita Lindsay, resident, asked the Board for information on the ending of the Parks & Receptions summer program at the school district's Edgewood building. She stated that an announcement was made at the recent Borough Council meeting.

**Board Members Comments (consent items):** None.

**BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mrs. Barnhill and seconded by Mr. Heidel that the Board approves the minutes from the Regular Board meeting held on September, 2019, the list of bills for the period of September 2019, and Treasurer's Report for the period of September 2019.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **BOARD ACTION: CONSENT**

It was moved by Mr. Heidel and seconded by Mr. Rose that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### POSITIONS

Exempt: Transition Coordinator - Job Description: **Addendum #2019-2020-026**

### RESIGNATIONS/TERMINATIONS

#### Professional

Ratify Samantha Johnson, Elementary Librarian, resignation effective October 11, 2019 (*previously approved effective October 18, 2019*).

#### Exempt

Ratify Rachel Vermeulen, Pre-K Counts Long Term Substitute Teacher, North End, resignation effective October 8, 2019; hire date September 3, 2019.

#### Classified

Ratify Leonard Young, Custodian 1, termination effective October 1, 2019 (*previously approved effective September 19, 2019*).

Ellen Ranco, Classroom Assistant, High School, resignation effective October 18, 2019; hire date December 4, 2018.

Ratify Joshua Kelly, Part-time Elementary Cleaner, Rupert Elementary, resignation effective October 9, 2019; hire date February 23, 2016.

Ratify Donna D'Arcangelo, Substitute Support Staff, resignation effective October 1, 2019; hire date May 28, 2013.

#### Co-Curricular Assignments: 2019/2020 Fall Sports

Ratify Scott Braunsberg, HS, Golf Head Coach, resignation effective September 18, 2019

Ratify Eric Santiago, MS, Football, Assistant Coach, resignation effective September 18, 2019

#### Co-Curricular Event/Game Manager

Ratify Chris Petro, MS/HS, resignation effective September 18, 2019

### LEAVES

#### Professional

Ratify Rita Burkhimer, Secondary Teacher, Middle School, request for leave of absence covered by Family Medical Leave Act, effective September 11, 2019, end date tbd.

Ratify Diane Hahn, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective August 20, 2019, end date tbd.

#### Exempt

Ratify Marissa Bush, Student Services Program Coordinator, request for intermittent leave of absence covered by Family Medical Leave Act, effective October 16, 2019, end date tbd.

Classified

Ratify Karen Carter, Classroom Assistant, Middle School, request for leave of absence covered by Family Medical Leave Act, effective September 19, 2019, end date tbd.

Ratify Linda Chubb, Part-time Cafeteria Worker, High School, request for leave of absence, effective September 23, 2019, end date tbd.

Ratify Paul Davis, Part-time Elementary Cleaner, Lincoln Elementary, request for leave of absence, effective September 30, 2019, end date tbd.

Mary Ann Moyer, Part-time Cafeteria Worker, High School, request for leave of absence, effective October 28, 2019, end date tbd.

CHANGE IN POSITION/SALARY

Professional

Marissa Wells, from Long Term Substitute Teacher to Elementary Special Education Teacher, initial assignment to be Franklin Elementary, effective date October 21, 2019, \$45,000/yr + stipend in accordance with Professional Agreement, Step 1-Bach(replacing Frattarelli).

Classified

Sadira Hueber, from Part-time Nurse to Full-time Nurse, Barth Elementary, effective October 21, 2019, \$22.15/hr (replacing J Malocu).

Ratify Heather Allan, from Kindergarten Assistant/Lunch Proctor to Classroom Assistant, Middle School, effective date October 15, 2019, \$14.63/hr.

ELECTIONS

Professional

Ratify Susan Nitto, Elementary Teacher, initial assignment to be Barth Elementary, effective October 14, 2019, \$49,000/yr, Step 1- Mast (contract S. Johnson).

Sarah Turock, Secondary Teacher, initial assignment to be Pottstown Middle School, effective November 11, 2019, \$49,000/yr, Step 1 - Mast. (contract of E. Rega).

Classified

Ratify Pamela Knittle, Substitute Support Staff, effective September 23, 2019, hourly rate per schedule. This is in addition to her roles as Student Proctor and Kindergarten Assistant.

Ratify Gina Saichareune, Part-time Cafeteria Worker, Barth Elementary, effective September 24, 2019, \$11.74/hr (replacing T. Brown).

Ratify Marisa Natale, Intervention Assistant, Rupert Elementary, effective October 7, 2019, \$13.65/hr (replacing K. Walker).

Ratify Chantel Beckett, Part-time Pre-K Counts Classroom Assistant, North End, effective October 7, 2019, \$13.65/hr (grant funded).

Ratify Roseann Cavallaro, Intervention Assistant, Franklin Elementary, effective October 11, 2019, \$13.65/hr (replacing M. Savarese).

Hayley Steltz, Classroom Assistant, Middle School, effective October 21, 2019, \$13.65/hr (replacing J. Murray).

Ratify Jasmine Shawell, Classroom Assistant, Middle School, effective October 15, 2019, \$13.65/hr (replacing E. Sugaski).

Darlene Fegley, Classroom Assistant, Middle School, effective October 28, 2019, \$13.65/hr (replacing C. Love).

Ratify Diane Mossman, Lunch Proctor, Lincoln Elementary, effective August 26, 2019, \$11.74/hr (replacing S. Mock). This is in addition to her role as Breakfast Proctor.

Michelle Soto, Part-time Kindergarten Assistant, Rupert Elementary, effective October 21, 2019, \$13.65/hr. This is in addition to her role as Student Lunch Proctor, Rupert Elementary, effective October 21, 2019, \$11.74/hr (replacing H. Allan).

John Gresko V, Substitute Support Staff, effective October 21, 2019, hourly rate per schedule.

Candice Pufko, Substitute Support Staff, effective October 21, 2019, hourly rate per schedule.

Lizzette Sanitago, Substitute Support Staff, effective October 25, 2019, hourly rate per schedule.

Homebound Instruction, \$30/hr

Ratify Jill Bolonski, Lincoln Elementary, from August 28, 2019, end date tbd, assignment not to exceed 5 hrs/week.

Ratify Karen Seemann, Lincoln Elementary, from August 28, 2019, end date tbd, substitute to Jill Bolonski, assignment on as-need basis.

Compensation for Missed Planning Time, \$24/period

| <u>Name</u>      | <u>Bldg</u> | <u>Missed Planning Times</u> | <u>\$</u> | <u>description</u>   |
|------------------|-------------|------------------------------|-----------|----------------------|
| Justine Donnelly | HS          | 4 missed planning times      | \$ 96.00  | (8/26/19 to 8/29/19) |
| Justine Donnelly | HS          | 19 missed planning times     | \$456.00  | (9/3/19 to 9/30/19)  |
| Michaela Johnson | HS          | 17 missed planning times     | \$408.00  | (9/3/19 to 9/30/19)  |

Career and Technical Education Career Coach, \$30/hr (funded by Perkins Grant)

Ratify Susan Pritt, Part-time Career Coach, effective October 16, 2019

21st Century iSucceed Tutor, \$30/hr. (grant funded)

Ratify Terrence Shawell, Tutor, effective September 16, 2019

Horizontal Salary Movement, October 15 deadline - \***Addendum #2019-2020-027**

## CO-CURRICULAR ASSIGNMENTS

The Superintendent recommends the Board approve/ratify the following co-curricular assignments as presented:

- Additions: Co-Curricular Assignments 2019/2020 Fall Sports  
Gary Allan, MS, Football Assistant Coach, Level 1, \$2,398.00  
Shanna Tucker, HS, Hockey Assistant Coach, Level 1, \$2,470.00  
Kiersten Cruz, MS Soccer/Boys Assistant Coach, Level 1, \$1,484.00  
Chris Petro, MS, Soccer/Girls Assistant Coach, Level 1, \$1,484.00
- Co-Curricular Assignments 2019/2020 Non- Athletics \* **Addendum #2019-2020-028**

## TUITION REIMBURSEMENT

The Superintendent recommends the Board approve/ratify the following tuition reimbursements:

| <u>Professional</u> | <u>(9/30 deadline)</u> |            |
|---------------------|------------------------|------------|
| Carol Livingston    | PMS                    | \$3,000.00 |
| Matthea Miller      | Barth                  | \$1,425.00 |
| Ashley Ermold       | PHS                    | \$180.00   |

## PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>                     | <u>Conf. Title</u>                     | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                           |
|--------------|---------------------------------|--|-----------------|----------------------------|---------------------------------------|
| Admin        | Maureen Jampo                   | Business Managers<br>Workshop - 2019   | Skytop, PA      | 10/02/2019 -<br>10/04/2019 | \$540.00 pd by<br>dept budget         |
| Admin        | Laurie Kolka                    | CASEL Int'l SEL Conf.                  | Chicago, IL     | 10/02/2019 -<br>10/04/2019 | \$1,781 pd by<br>Second Step<br>Grant |
| Admin        | Diane Meck<br>Christine Sellers | Child Acctg. Confer.                   | Hershey, PA     | 11/13/2019 -<br>11/15/2019 | \$950 ea./pd by<br>dept budget        |
| Admin        | Laurie Kolka<br>Dennise Leschak | ECR MTSS K-2 Reading<br>Implementation | Harrisburg, PA  | 10/22/2019 -<br>10/24/2019 | \$800 ea/ pd by<br>ECRI Grant         |
| Rupert       | Matthew Moyer                   |  |                 |                            |                                       |
| Admin        | Laurie Kolka<br>Dennise Leschak | ECR MTSS K-2 Reading<br>Implementation | Harrisburg, PA  | 01/08/2020 -<br>01/09/2020 | \$800 ea/ pd by<br>ECRI Grant         |
| Rupert       | Matthew Moyer                   |  |                 |                            |                                       |

## POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-029**:

- Policy 103
- Policy 349: Retirement

## CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-030**:

- Martin Luther School
- New Story School
- Woods Services Inc.



Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL AND LITIGATION.**

The Board adjourned at 7:37 pm.

The Board reconvened at 8:00 pm.

### **NON-CONSENT**

Mr. Rodriguez presented the non-consent items for board consideration. Each non-consent item was presented for Board discussion .

### **Hearings from Patrons of the Schools (limited to non-consent items)**

None.

### **NON-CONSENT: PARAMETERS RESOLUTION REFINANCE SERES 2017**

The Superintendent recommends the Board approve the Parameters Resolution 2017 Refinance as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-031**.

It was moved Mr. Heidel and seconded by Mrs. Stilwell that the Board approve the parameters resolution as presented .

Upon roll call vote, all members present vote aye: Ayes: Eight. Nays: Absent: One. Motion carried.

### **NON-CONSENT: SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the Board approve the special education settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-032**.

Upon roll call vote, all members present vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **INFORMATION**

- Monthly Meeting Notice: October 2019
- Tenure Recognition of eligible professional staff 2019/2020

### **FEDERATION REMARKS**

Mr. Decker was pleased to announce that there are 72 cast members for the district's spring musical "Seussical". He noted it has been a great start to the new school year and he thanked the Board for providing opportunities for the students to travel abroad.

### **ROUND TABLE**

Mr. Armato recognized Emily Weber on her achievement, earning the Girl Scout Gold Award. He congratulated Mr. Rodriguez on his election as president of Pennsylvania League of Urban Schools. Mr. Armato spoke about the need to continue advocating for fair funding as all districts start the 2020-2021 budget process.

Mr. Rose encouraged everyone to take advantage of the opportunity to get the legislatures attention on the importance of fair funding by joining the Facebook Advocate for Pottstown Schools. He reminded everyone of several upcoming events taking place in the borough.

Mr. Heidel was pleased to see flyers going out for the Father Daughter dance to be held on November 15. He expressed his disappointment with Borough Councils decision to award Boyertown Multi-Service a two year contract to run the Ricketts Center.


Mrs. Barnhill is pleased with the positive start to the new school year. She supports the live streaming of the committee meetings, sharing information with the public and looks forward to the opportunities to empower the public and board.

Mrs. Lawrence agreed with Mr. Heidel's comments regarding the Ricketts Center. She believes management of the center should stay in Pottstown.

Mr. Rodriguez is grateful the opportunity to serve as President of the Pennsylvania League of Urban Schools. He thanked the Board for their support. He reminded everyone to update their enrollment in the "text messaging" due to the changes in the laws.

Mrs. Francis called for a motion to adjourn.

It was moved by Mrs. Stilwell and seconded by Mr. Heidel that the board adjourns. All in favor. None opposed. The meeting adjourned at 8:21 pm.



Maureen Janko  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
November 21, 2019**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, November 21, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Kurt Heidel, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Thomas Hylton and Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Mr. Gavin Lawler, Mrs. Kelly Leibold, members of the press, and interested citizens.

**Ms. Bearden entered the meeting at 7:04 pm.**

**OATH OF OFFICE: STUDENT BOARD REPRESENTATIVES**

Mr. Rodriguez presented the following appointed student representatives to Judge Palladino who administered the Oath of Office: Kishan Patel and Christiana Albert.

**Mr. Hylton entered the meeting at 7:08 pm.**

**PRESENTATIONS**

STEM Overseas Trip: Mr. Bachman and Mr. Decker gave an introduction to the STEM trip to London and Paris. Twenty-Eight students were able to make the trip. Students gave a Power Point presentation of the places they visited and shared their experiences. The students thanked the school board for the educational opportunity.

**COMMUNICATION**

Mr. Rodriguez shared letters from Senator Mensch. The letters were recognition of grant applications to support SEL (social, emotional learning) and school safety.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on October 17, 2019 for Board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of October 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-033**.

**TREASURER REPORT**

Mrs. Jampo presented the Treasurer's Report for the period of October 2019 and a copy be filed in the Secretary's office as **Addendum #2019-2020-034**.

## **COMMITTEE REPORTS**

### COMMUNITY RELATIONS COMMITTEE – Mrs. Bearden

The Committee met on November 14. Members discussed the final plans for the Mother/Son dance and shared ideas for a Back to School event for the 2020/2021 school year. A complete report is attached to the Board Agenda.

### CURRICULUM COMMITTEE – Mrs. Lawrence

The committee met on November 14. The committee heard a presentation on two items for the upcoming Related Arts Adoption to be approved in the 2019/2020 school year. The members were in support of the recommended CTE textbook and chrome books for the elementary libraries. Mrs. Dailey gave the committee an overview of the 21<sup>st</sup> Century Before and After School programs and shared the evaluation data. The data showed significant improvement in the students reading grades and academic improvement. Mr. Miller shared a Fall Co-Curricular update on fall sports and club achievements and student participation. Total students participating in sports were 375; clubs are at 275. The committee was in favor of starting discussion regarding a start date for next school year. A complete report is attached to the Board Agenda.

### FACILITIES/FINANCE COMMITTEE – Mr. Heidel

The committee met on November 7. The committee reviewed facility updates on the Special Education transition space at the high school with a target date of January 3 for the start of the program. The general consensus of the committee is to move forward with exploring a Kindergarten Center at Edgewood. The North End roofing alternates were reviewed and are recommended for Board approval as presented on tonight's agenda including two Finance items: the annual substitute tax collector appointment and contracts as presented.

### POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on November 7. Personnel items reviewed and recommended by the committee are a job description for Paraprofessionals, ratifying two field trips and support for a professional leave opportunity for the district's Wellness Coordinator. Two policies are recommended for Board approval as presented on tonight's agenda.

### BOROUGH LIAISON – Mr. Rose

Highlights from the November Committee of the Whole meeting were a life saving award presented to an officer, a proposal by the Edgewood Cemetery Board to subdivide the property to provide revenue to maintain the cemetery, new trash cans for borough residents, new parking kiosks located in downtown Charlotte Street parking lot, and new businesses opening in town.

### MONTGOMERY COUNTY INTERMEDIATE UNIT – Mrs. Barnhill

The MCUI Board met on November 20. The IU will be seeking replacements for board member vacancies due to retirements and election results. The IU is in the process of adding kiosks to be operated by the life skill students. Dr. George announced his pending resignation in September 2020 as the Executive Director to take on a new role in Harrisburg as head of all the PA IU's.

### PSBA/MONTGOMERY COUNTY LEGISLATIVE - Mrs. Stilwell

No report.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

## **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

**Board Members Comments (consent items):** None.

### **BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board approves the minutes from the Regular Board meeting held on October 17, 2019, the list of bills and Treasurer's Report for the period of October 2019.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **BOARD ACTION: CONSENT**

It was moved by Mrs. Barnhill and seconded by Mrs. Lawrence that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### **POSITIONS**

Classified Paraprofessional - Job Description: **Addendum #2019-2020-035**

### **RESIGNATIONS/TERMINATIONS**

#### Professional

Jennifer Eidle, Secondary Special Education Teacher, Middle School, resignation effective when position is filled or December 31, 2019; hire date October 20, 2015.

Ratify Susan Nitto, Elementary Teacher, Barth Elementary, resignation effective October 22, 2019; hire date October 14, 2019.

#### Exempt

Ratify Marissa Bush, Student Services Program Coordinator, resignation effective November 18, 2019; hire date May 7, 2018.

#### Classified

Debra Kraft, Custodian I, Middle School, resignation for the purpose of retirement effective January 5, 2020; hire date April 4, 1996.

Brian Bogdon, Maintenance Mechanic, High School, resignation effective December 10, 2019; hire date November 3, 2013.

Nawal Zaidi, Classroom Assistant, Middle School, resignation effective December 6, 2019; hire date February 13, 2018.

Ratify Chantel Beckett, Part-time Pre-K Counts Classroom Assistant, North End, resignation effective October 31, 2019; hire date October 7, 2019.

Ratify Carol King, Substitute Support Staff, resignation effective November 1, 2019; hire date April 1, 2019.

Ratify Tehron Bush, Substitute Support Staff, resignation effective October 25, 2019; hire date February 28, 2019.

#### Terminations, no work activity for over 1 year

Ratify Brandi McClincy, Substitute Support Nurse, termination effective November 17, 2018.

Ratify Claire Fetterman, Substitute Support Staff, termination effective August 11, 2018.  
Ratify Gianna Kimmell, Substitute Support Staff, termination effective August 11, 2018.  
Ratify Lisa Campbell, Substitute Support Staff, termination effective May 19, 2018.  
Ratify Emily Griffin, Substitute Support Staff, termination effective January 13, 2018.  
Ratify Jessica Oxenford, Substitute Support Staff, termination effective December 30, 2017.

Terminations, End of Assignment

Ratify Zachary Davis, IT College Intern, termination effective September 8, 2018.

Co-Curricular 2019/2020 Assignments:

Ratify Michael Ishler, MS TV Productions, resignation effective August 26, 2019.

21st Century P.R.I.D.E. After School Program

Richard Saylor, Co-Coordinator, resignation effective October 18, 2019

LEAVES

Professional

Bridget Volinskie, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be January 5, 2020, end date tbd.

Amanda McDevitt, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be February 13, 2019, end date tbd.

Ratify Jennifer Groff, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 12, 2019, end date tbd.

Kathryn Eagle, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be December 20, 2019, end date tbd.

Amanda Fusco, Secondary Teacher, High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be May 20, 2020, end date tbd.

Classified

Ratify Diane Martz, Cafeteria Manager, High School, request for leave of absence covered by Family Medical Leave Act, effective September 30, 2019, anticipated end date to be November 21, 2019.

Sheree Kulp, Classroom Assistant, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, effective November 26, 2019, end date tbd.

CHANGE IN POSITION/SALARY

Exempt

Ratify Jamie Williamson, from Pre-K Counts Assistant to Temporary Long Term Substitute Teacher, North End, effective October 28, 2019, \$194/day. Upon end of assignment, she will return to the role of Pre-K Counts Classroom Assistant.

Classified

Ratify Julia Soto, from Elementary Cleaner to Temporary Cafeteria Worker, High School, effective November 5, 2019, no change in hourly compensation. Upon end of assignment, she will return to role of Elementary Cleaner.

Michael Hessler, from Carpenter to Master Maintenance Mechanic, High School, effective December 10, 2019, \$23.48/hr (replacing B. Bogdon).

## ELECTIONS

### Professional

Ratify Rebecca Saylor, Long Term Substitute Teacher, Franklin Elementary, effective November 18, 2019, \$194/day (coverage for M. Wells).

### Classified

Ratify Gary Wise, Classroom Assistant, Barth Elementary, effective October 28, 2019, \$13.65/hr (replacing E. Miller).

Ratify Zachary Risell, Intervention Assistant, Middle School, effective November 13, 2019, \$13.65/hr.

Ratify Cory Hambrick, Custodian 1, High School, effective November 20, 2019, \$15.07/hr (replacing J. Finucan).

Stephanie Sutton, Classroom Assistant, High School, effective November 25, 2019, \$13.65/hr; replacing E. Ranco).

Dana Barnes, Classroom Assistant, Barth Elementary, effective December 3, 2019, \$13.65/hr.

Ratify Jenna Endy, Part-time Pre-K Counts Classroom Assistant, North End, effective November 19, 2019, \$13.65/hr.

Ratify Jacob Eagle, Substitute Support Staff, effective October 28, 2019, hourly rate per schedule.

Ratify Sarah Golden, Substitute Support Staff, effective November 14, 2019, hourly rate per schedule. This is in addition to her role as Student Proctor.

Marcus Coleman, Custodian 1, High School, effective December 9, 2019, \$15.07/hr (replacing L. Young).

### Homebound Instruction, \$30/hr

Ratify Joseph Perrone, Pottstown High School, from November 12, 2019 through December 20, 2019, assignment not to exceed 5 hrs. per week.

Ratify Sarah Rizzuto, Pre-K Counts, from November 11, 2019 through June 15, 2020, assignment not to exceed 5 hrs. per week.

### Instruction In Home

Ratify Kimberly White, Barth Elementary, from September 23, 2019 through June 15, 2020, assignment not to exceed 10 hours per week.

### Missed Planning Time Compensation, \$24/period

|                |   |           |                        |
|----------------|---|-----------|------------------------|
| Eileen Basham  | 1 | \$ 24.00  | 9/1/2019 - 9/30/2019   |
| Lynn Childs    | 5 | \$ 120.00 | 9/1/2019 - 9/30/2019   |
| Theresa Dundon | 7 | \$ 168.00 | 9/1/2019 - 9/30/2019   |
| Erica Faust    | 3 | \$ 72.00  | 9/1/2019 - 9/30/2019   |
| Ryan Folk      | 6 | \$ 144.00 | 9/1/2019 - 9/30/2019   |
| Laura Luzeski  | 5 | \$ 120.00 | 9/1/2019 - 9/30/2019   |
| Beth Mason     | 5 | \$ 120.00 | 9/1/2019 - 9/30/2019   |
| Arden Moore    | 6 | \$ 144.00 | 9/1/2019 - 9/30/2019   |
| Kevin Pascal   | 1 | \$ 24.00  | 9/1/2019 - 9/30/2019   |
| Kelly Smale    | 7 | \$ 168.00 | 9/1/2019 - 9/30/2019   |
| Theresa Dundon | 6 | \$ 144.00 | 10/1/2019 - 10/31/2019 |

|                  |    |           |                        |
|------------------|----|-----------|------------------------|
| Beth Mason       | 4  | \$ 96.00  | 10/1/2019 - 10/31/2019 |
| Tricia Mitchell  | 2  | \$ 48.00  | 10/1/2019 - 10/31/2019 |
| Kelly Smale      | 3  | \$ 72.00  | 10/1/2019 - 10/31/2019 |
| Justine Donnelly | 20 | \$ 480.00 | 10/1/2019 - 10/31/2019 |
| Michaela Johnson | 20 | \$ 480.00 | 10/1/2019 - 10/31/2019 |

21st Century P.R.I.D.E. After-School Program (additions)

|                  |                 |    |            |
|------------------|-----------------|----|------------|
| Matthew Corson   | Tutor Assistant | MS | \$13.65/hr |
| Narjiss Boudadi  | Tutor Assistant | MS | \$13.65/hr |
| Denise Hiser     | Tutor Assistant | MS | \$13.65/hr |
| Paula Corson     | Tutor Assistant | MS | \$13.65/hr |
| Jade Yingling    | Tutor Assistant | MS | \$13.65/hr |
| Jennifer Furniss | Coordinator     | MS | \$30/hr    |

CO-CURRICULAR ASSIGNMENTS

Co-Curricular Event/Game Manager Fall Sports - Correction: Karen Mazzie, MS/HS, \$2,000

Co-Curricular Assignments:2019/2020 Non-Athletics - Correction: Richard Saylor, MS TV Productions, \$1,350.00

**PROFESSIONAL LEAVES**

| <u>Bldg.</u> | <u>Name</u>  | <u>Conference Title</u>                  | <u>Location</u>   | <u>Dates Attend</u>        | <u>Cost</u>                        |
|--------------|--|--|-------------------|----------------------------|------------------------------------|
| PHS          | David Livengood<br>Kelly Leibold<br>Stephanie Konnick<br>Victoria McShea<br>Michaela Johnson | ILC Conference                           | State College PA  | 11/05/2019 -<br>11/06/2019 | \$1,445<br>pd by Perkins<br>Grant  |
| Admin        | Heather Dailey   | Extra Learning<br>Opportunities Conf.    | Harrisburg PA     | 03/10/2020 -<br>03/12/2020 | \$920.00 pd by<br>Cohort grant     |
| PHS          | Matthew Miller<br>Stephanie Konnick  | PIAA Cross Country<br>State Championship | Hershey PA        | 11/01/2019 -<br>11/02/2019 | \$780.0 each pd<br>by dept. budget |
| PHS          | Michaela Johnson   | 2019 Integrated<br>Learning Conf.        | State College, PA | 11/06/2019 -<br>11/08/2019 | \$121.00 pd by<br>CTE Grant        |

**FIELD TRIPS**

| <u>#students</u><br><u>/group</u> | <u>Conference:</u><br><u>Name/Activity</u> | <u>Location</u>           | <u>Date of Trip</u>        | <u>Cost to</u><br><u>Student</u> | <u>Cost to</u><br><u>District</u> | <u>Chaperone(s)</u>  |
|-----------------------------------|--|---------------------------|----------------------------|----------------------------------|-----------------------------------|--|
| 1                                 | PIAA Cross<br>Country<br>Championship      | Hershey PA                | 11/01/2019 -<br>11/02/2019 | \$780.00                         | \$115.00                          | Matt Miller<br>Stephanie Konnick   |
| 32-50                             | STEAM Field Trip                           | London/Paris              | 10/05/2021 -<br>10/13/2021 | \$3,100.00                       | \$945-\$1035                      | R.Decker,J.Mohr, A.<br>Bachman, E.Yoder  |
| 300                               | Gr.6 - STEM                                | North Bay<br>Envir.Ed.Ctr | 12/09/2019 -<br>12/13/2019 | \$0.00                           | \$0.00                            | G. Angelo, D.Mabry,<br>T.Pasquale, L. Kolb,<br>M. Samohod, O. Berrigan, P. Eaton, R. Crews, A. Wagner, G. Thomas, R. Vega, B.<br>Burkhimer, A. Lichtenwalner, C. Edmunds |

Chaperones (continued):



## **POLICIES**

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-036:**

- Policy 004: Membership
- Policy 616: Payment of Bills

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-037:**

- MOU: Art Fusion (21st Century Cohort 7)
- MOU: Great Valley Watershed (21st Century Cohort 7)
- MOU: Public Health Mgmt Corp (21st Century Cohort 7)
- MOU: Pottstown Family Ctr (21st Century Cohort 7)
- MOU: Pottstown Police Dept. (21st Century Cohort 7)
- MOU: Steel River (21st Century Cohort 7)
- MOU: STRIVE (21st Century Cohort 7)
- MOU: YWCA (21st Century Cohort 7)
- KenCrest Service Agreement
- Devereux Foundation
- The Pathway School

## **ROOFING PROJECT ALTERNATES NORTH END**

The Superintendent recommends the Board approve/ratify the following alternates for the North End Early Learning Center roofing project:

- Detwiler Roofing - Alternate 1: Cupola Restoration - \$14,000
- Detwiler Roofing - Alternate 2: Chimney Cap Replacement - \$ 4,000
- Detwiler Roofing - Alternate 3: Dormer Siding Replacement (9) - \$11,600
- Detwiler Roofing - Credit Allowance - Siding Replacement (\$5,000)

## **SUBSTITUTE TAX COLLECTOR APPOINTMENT RESOLUTION**

The Superintendent recommends the Board approve the Substitute Tax Collector Appointment Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-038.**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION.**

The Board adjourned at 7:44 pm.

The Board reconvened at 8:01 pm.

## **NON-CONSENT**

Mr. Rodriguez presented the non-consent item for board consideration.

**Hearings from Patrons of the Schools** (limited to non-consent items)

None.

## **NON-CONSENT: SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approve the special education settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-039.**

Upon roll call vote, all members present vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **INFORMATION**

- Monthly Meeting Notice: December 2019
- Feedback from Kindergarten Center Exploration

## **FEDERATION REMARKS**

Mrs. Kelly Leibold thanked the Board for the opportunity to attend the ILC Conference at State College. She noted the conference offered good ideas combining Career & Technical Education with public schools focusing on career and college readiness. She expressed her appreciation for what PSD already has in place and the advantages of being a comprehensive high school. She thanked the Board for sponsoring the Father/Daughter dance and all the effort that goes into making it a great event for the students and families.

## **ROUND TABLE**

Ms. Caelel congratulated the new student board representatives. She enjoyed seeing the photos of the Father/Daughter dance.

Mr. Patel looks forward to working with the School Board.

Mr. Armato recognizes the issues at the middle school and encouraged all Board Members to consider what is educationally sound first and then determine the cost. The greater cost is in the well being of the students and their future.

Ms. Bearden thanked everyone for making the Father/Daughter Dance a great success. She talked about the importance of the event from becoming familiar with the building to making friends and bonding between parents and children.

Mr. Heidel thanked Ms. Bearden and everyone who helped make the Father/Daughter Dance a special event. He expressed his appreciation for the opportunity to serve as a School Board Director.

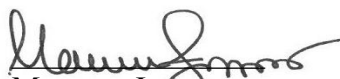
Mrs. Barnhill enjoyed see the pictures of the Father/Daughter dance. She appreciated everyone's efforts to make it a success.

Mrs. Lawrence agreed that the Board's first responsibility is to consider what is the best educational decision for the students. She extended her congratulations to the new student board representatives.

Mr. Rodriguez congratulated the student board representatives. He extended an invitation to attend a press conference on December 5 in the high school audion room at noon. The state wide conference will talk about cyber reform and other relevant topics including HB1800.

Mrs. Francis congratulated the student board representatives and Ms. Caelel on receiving the DECA Scholarship. She thanked Ms. Bearden putting together an amazing event and extended her thanks and appreciation to Mr. Heidel and his service on the School Board. Mrs. Francis announced Go Fourth will be conducting their historic house tour fundraiser on December 8<sup>th</sup>. House tour tickets are available on the website.

It was moved by Mr. Heidel that the Board adjourns. None opposed. All in favor. The meeting adjourned at 8:26 pm.

  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE RE-ORGANIZATION MEETING  
December 5, 2019**

The Re-Organization Meeting for the Board of School Directors of the Pottstown School District was held on Thursday, December 5, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Kurt Heidel, Mr. Raymond Rose. Absent were Mr. Thomas Hylton, Mrs. Susan Lawrence, Mrs. Kimberly Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Representatives, Ms. Angelica Calel, Mr. David Livengood, a member of the press, and interested citizens.

Mr. Hylton entered the meeting at 7:04 pm.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting on November 17, 2019 for Board approval.

It was moved by Mr. Armato and seconded by Mrs. Barnhill that the minutes be approved as presented.

All members present voted aye. None opposed. Ayes: Seven. Nays: None. Absent: Two.  
Motion carried.

**HEARINGS FROM THE PATRONS OF THE SCHOOLS**

None.

**ADJOURN SINE DIE**

The Secretary adjourned the meeting sine die at 7:06 pm.

**BOARD RE-ORGANIZATION**

The Secretary proceeded to call roll of the hold over members. The following were present: Mr. Armato, Mrs. Barnhill, Mrs. Francis and Mr. Rose.

**Notice of the Organization Meeting**

Mrs. Jampo read the Notice of the Organization Meeting as advertised in the Pottstown Mercury.

**Election of Temporary Chairperson**

Mrs. Jampo called for the nomination of a Temporary Chairperson. Mr. Armato nominated Mrs. Barnhill.

There were no further nominations for a Temporary Chairperson. It was moved by Mr. Armato and seconded by Mr. Rose to close the nominations and appoint Mrs. Barnhill as Temporary Chairperson. All in favor. None opposed. Motion carried.

Mrs. Barnhill was elected as Temporary Chairperson.

### **Oath of Office: Board Members**

Mrs. Barnhill reviewed the certificates of election and presented the newly elected Board Members to Judge Scott Palladino who administered the Oath of Office to Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Laura Johnson and Mr. Steve Kline. Absent was Mrs. Susan Lawrence. Certificates of elections will be filed in the Secretary's office as **Addendum #2019-2020-040**.

### **Roll Call**

Mrs. Barnhill requested a roll call on the members now comprising the School Board.

Upon roll call the following members were present. Mr. Armato, Mrs. Barnhill, Ms. Bearden, Mrs. Francis, Mr. Hylton, Mrs. Johnson, Mr. Kline and Mr. Rose. Absent was Mrs. Lawrence.

Present: Eight. Absent: One. A quorum was present.

### **Election of President**

The Temporary Chairperson called for nominations for President.

Mrs. Barnhill nominated Mrs. Francis.

There were no further nominations for the Office of President. It was moved by Mr. Armato and seconded by Mr. Rose to close the nominations and appoint Mrs. Francis as Board President. All in favor. None opposed. Ayes: Eight. Nays: None. Motion carried.

Mrs. Amy Francis was declared the newly elected President.

### **Election of Vice-President**

Mrs. Francis called for nominations for Vice-President.

Mrs. Francis nominated Ms. Bearden.

There were no further nominations for the Office of Vice-President. It was moved by Mrs. Barnhill and seconded by Mr. Rose to close the nominations and appoint Ms. Bearden as Vice-President.

All members were in favor. None opposed. Ayes: Eight. Nays: None. Motion carried.

Ms. Katina Bearden was declared the newly elected Vice-President.

### **Parliamentarian Procedures**

#### **Appointment of Parliamentarian and Parliamentarian Procedures**

It was moved by Mr. Armato and second by Mrs. Barnhill that the Board approve Mr. Kalis, Fox Rothschild LLP as the solicitor and approve Roberts Rules of Order and Parliamentary Procedure.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **Signature Stamp**

The Board President requests a motion to authorize the use of the existing signature stamp, if applicable, until a new one is prepared reflecting the Board's new officers.

It was moved by Mr. Rose and seconded by Mrs. Barnhill to approve the motion to authorize the use of the existing signature stamp as presented.

Upon roll call vote, all members voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **Committee Appointments**

Standing Committees assignment will to be determined at the January 2020 School Board Workshop. Mrs. Francis asked the board members to notify her of their interests in serving on the committees.

### **Adopt Time and Places for the 2020 Regular Board Meetings**

Board members discussed schedule options for the 2020 board meetings. It was determined that a final calendar will be discussed at the January Board Workshop.

### **Board Member Contact Information for the Website**

Mrs. Jampo asked each Board Member to submit their preferred contact information for publication on the district website.

### **INFORMATION**

Act 55: New School Board Director Training: Mr. Rodriguez reviewed an outline presented to each Board Member explaining the options for training as required by the Pennsylvania Department of Education.

### **FEDERATION REMARKS**

Mrs. Yoder thanked Mr. Heidel and Mrs. Stilwell for the years of service. She welcomed the new Board Member and looks forward to working together to fight for fair funding.

### **ROUND TABLE**

Mr. Armato thanked the outgoing Board Members for their time and energy spent serving the community, students and staff. He looks forward to new board members energy and enthusiasm.

He congratulated Mr. Rodriguez for spearheading today's press conference on cyber charter reform.

Mrs. Barnhill congratulated the new and reappointed Board Members and looks forward to working together.

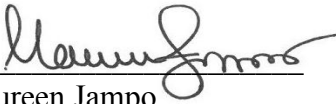
Mrs. Johnson thanked the Board for the warm welcome. She thanked Mr. Heidel for his service and his continued service to the community. She appreciated hearing from the students that spoke at today's press conference.

Mr. Rodriguez congratulated the new Board Members and thanked Mrs. Stilwell and Mr. Heidel for their service. He thanked everyone for their support at today's press conference. It was a statewide event that received great media coverage. Mr. Rodriguez commended the Board for their smooth transition.

Mrs. Francis congratulated Mrs. Johnson and Mr. Kline on their election to the School Board. She thanked Mr. Heidel and Mrs. Stilwell for their service. She thanked everyone for participating in the press conference and fighting for fair funding.

**ADJOURNMENT**

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board adjourns. None opposed. Motion carried. The meeting adjourned at 7:31 pm.

  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
December 19, 2019**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, December 19, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Ms. Katina Bearden and Mr. Thomas Hylton. Also present were Board Secretary, Mrs. Maureen Jampo; Solicitor, Mr. Stephen Kalis; Mr. Ryan Oxenford, Mr. Robert Decker, members of the press, and interested citizens.

**Mr. Hylton entered the meeting at 7:03 pm.**

**MINUTES**

Mrs. Jampo presented the minutes from the Re-Organization Board Meeting held on December 5, 2019 for Board approval.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of November 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-041**.

**TREASURER REPORT**

Mrs. Jampo presented the Treasurer's Report for the period of November 2019 and a copy be filed in the Secretary's office as **Addendum #2019-2020-042**.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS COMMITTEE** – Mrs. Francis

The Committee met on December 12. The Family Advisory Committee gave an update on their mission to provide support to parents, community and school district. The Community Relations Committee discussed options for the 2020 meeting schedule and providing work development events for the community. The committee was in agreement to change the Student Board Representative interview process to safe guard the privacy of the students.

**CURRICULUM COMMITTEE** – Mrs. Lawrence

The committee met on December 12. The committee discussed options for a start date for the 2020 /2021 school year. MTSS and Technology updates were provided to the committee.

**FACILITIES/FINANCE COMMITTEE** – Mrs. Francis

The committee met on December 5. The North End roof project is close to completion with no change orders within the project. The administration presented the committee with an overview of security updates (door access, cameras, etc) in the district. No action at this time. The committee recommends the contracts and the resolution to limit school property tax as presented on tonight's agenda.

POLICY/PERSONNEL COMMITTEE – Mr. Rose

The committee met on December 5. The committee supports the potential additional role for the Student Services Coordinator position and compensation if applicable. The three (3) policies presented on tonight's agenda are recommended by the committee for board action

BOROUGH LIAISON – Mr. Rose

Highlights from the December 4 Committee of the Whole meeting include two action items: 1) a property tax increase of 3.83% for 2020 and 2) approval to accept the Boyertown Multi-Service agreement to run the Ricketts Center.

MONTGOMERY COUNTY INTERMEDIATE UNIT – Mrs. Barnhill

No December meeting.

PSBA/MONTGOMERY COUNTY LEGISLATIVE

No report.

**APPROVAL OF CONSENT ITEMS**

Mrs. Jampo, in the absence of Mr. Rodriguez, presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

**Board Members Comments (consent items):** None.

**BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the Board approves the minutes from the Re-organization Board meeting held on December 5, 2019, the list of bills and Treasurer's Report for the period of November 2019.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**BOARD ACTION: CONSENT**

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL**

RESIGNATIONS/TERMINATIONS

Professional

Sarah Turock, Secondary Teacher, Middle School, resignation effective when position is filled or February 3, 2020; hire date November 11, 2019.

Cynthia Ziegler, Secondary Teacher, Middle School, resignation effective when position is filled or February 10, 2020; hire date August 21, 2012.

Classified

Linda Chubb, Part-time Cafeteria Worker, High School, resignation for the purpose of retirement, effective January 2, 2020; hire date September 13, 1989.

JoAnn Malauulu, Part-time Student Services Clerk, Administration, resignation effective December 20, 2019; hire date February 2, 2016.



Thomasina Gonzalez, Part-time Cafeteria Worker, High School, resignation effective December 20, 2019; hire date September 18, 2019.

Sheria Somerset, Executive Secretary, Administration, resignation effective January 10, 2020; hire date August 31, 2010.

Ratify Marlene Zerby, Student Proctor, Franklin Elementary, resignation effective December 13, 2019; hire date April 27, 2015.

Kyree Martin, Part-time Elementary Cleaner, Barth Elementary, resignation effective December 14, 2019; hire date August 26, 2019.

#### 21st Century P.R.I.D.E Program

Ratify Narjiss Boudadi, After School Assistant, resignation effective November 11, 2019; hire date October 21, 2019.

#### LEAVES

##### Professional

Ratify Desiree Schwoyer, Secondary Teacher, High School, request for leave of absence covered by Family Medical Leave Act, effective December 4, 2019, end date tbd.

Ratify Sally Foose, Elementary Teacher, Franklin/Rupert Elementary, request for leave absence covered by Family Medical Leave Act, effective December 10, 2019, end date tbd.

Ratify Jason Bergey, Secondary Teacher, Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 9, 2019, end date tbd.

Ratify James Benfield, Secondary Teacher, High School, request for leave of absence covered by Family Medical Leave Act, effective November 27, 2019, end date tbd.

Denise Schleicher, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective January 17, 2020, end date tbd.

Kelsey Rahill, Secondary Teacher, High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be June 11, 2020; end date tbd.

##### Classified

Ratify Mary Ann Moyer, Part-time Cafeteria Worker, High School, request for leave of absence effective December 3, 2019, end date tbd.

Barbara Nash, Executive Secretary, Administration, request for leave of absence covered by Family Medical Leave Act, anticipated effective date January 6, 2020, end date tbd.

#### CHANGE IN POSITION/SALARY

##### Classified

Ratify Julia Soto, from Temporary Cafeteria Worker to Part-time Elementary Cleaner, Rupert Elementary, effective November 26, 2019, no change in hourly compensation rate.

Ratify Jamie Williamson, from Long Term Substitute Teacher to Pre-K Counts Assistant, North End, effective December 9, 2019, \$13.65/hr.

John Connor, IV, from Part-time Cafeteria Worker to Full-time Cafeteria Worker, High School, effective January 2, 2020, no change in hourly compensation.

## ELECTIONS

### Professional

Ethan Abdalla, Secondary Special Education Teacher, Middle School, anticipated effective date January 2, 2020, \$45,000 + stipend in accordance with Professional Agreement, Bach, Step 1 (contract of J. Eidele).

Ratify Hope Davis, Long Term Substitute Teacher, Franklin Elementary, effective December 18, 2019, \$194/day (coverage for B. Volinskie).

Ratify Suzanne Linsinbigler, Long Term Substitute Teacher, Middle School, effective December 4, 2019, for the 19/20 school year, \$194/day (coverage for M. Ishler).

### Exempt

Ratify Brianna Tomeo, Pre-K Counts Long Term Substitute Teacher, North End, effective December 9, 2019, to end of 19/20 school year, \$194/day (coverage for T. Miller).

Anne Jordan, Student Service Program Coordinator, Administration, effective January 2, 2020, \$40,000/yr (replacing M. Bush)

### Classified

Ratify Narjiss Boudadi, Paraprofessional, Middle School, effective December 9, 2019, \$13.92/hr (replacing N. Zaidi)

Ratify Jade Yingling, Paraprofessional, High School, effective December 3, 2019, \$13.65/hr.

James Hewitt, Sr., Carpenter, Maintenance, effective January 2, 2020, \$18.23/hr (replacing M. Hessler)

Ratify Nile Watkins-Frazier, Substitute Support Staff, effective December 3, 2019, hourly rate per schedule.

### 21st Century After-School Program

Ratify Jayana Raison Craig, After School Assistant, Middle School, \$13.65/hr

### Missed Planning Time Compensation, \$24/period

| Name             | # Days | Amount    | Date Range      | Month    |
|------------------|--------|-----------|-----------------|----------|
| Eileen Bahsam    | 1      | \$ 24.00  | 11/1-11/30/2019 | November |
| Justine Donnelly | 18     | \$ 432.00 | 11/1-11/30/2019 | November |
| Theresa Dundon   | 4      | \$ 96.00  | 11/1-11/30/2019 | November |
| Michaela Johnson | 13     | \$ 312.00 | 11/1-11/30/2019 | November |
| Dawn Knoebel     | 6      | \$ 144.00 | 11/1-11/30/2019 | November |
| Beth Mason       | 3      | \$ 72.00  | 11/1-11/30/2019 | November |
| Kevin Pascal     | 2      | \$ 48.00  | 11/1-11/30/2019 | November |
| Kelly Smale      | 5      | \$ 120.00 | 11/1-11/30/2019 | November |
| Amanda Fusco     | 3      | \$ 72.00  | 10/1-10/31/2019 | October  |
| Arden Moore      | 6      | \$ 144.00 | 10/1-10/31/2019 | October  |
| Michaela Johnson | 4      | \$ 96.00  | 8/26- 8/31/2019 | August   |

## PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the professional leaves as presented:

| <u>Bldg.</u> | <u>Name</u>                     | <u>Conference Title</u> | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                     |
|--------------|---------------------------------|-------------------------|-----------------|----------------------------|---------------------------------|
| Admin        | Maureen Jampo                   | PASBO March<br>2020     | Pittsburgh, PA  | 03/18/2020 -<br>03/20/2020 | \$1,149 paid by<br>dept budget  |
| Admin        | Diane Meck<br>Christine Sellers | PA Data Summit<br>2020  | Hershey, PA     | 03/16/2020 -<br>03/18/2020 | \$836.00 paid<br>by dept budget |

## POLICIES

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-043:**

- Policy 004: Membership
- Policy 113.2: Behavior Support
- Policy 904.1: Civility

## CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-044.**

- New Story Schools

## RESOLUTION TO LIMIT SCHOOL PROPERTY TAX INCREASE

The Superintendent recommends the Board approve the as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-045.**

Upon roll call vote, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION.

The Board adjourned at 7:44 pm.

The Board reconvened at 8:01 pm.

## NON-CONSENT

Mr. Kalis presented the non-consent item for board consideration.

### **Hearings from Patrons of the Schools** (limited to non-consent items)

None.

## **NON-CONSENT: SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board

It was moved by Mrs. Johnson and seconded by Mrs. Lawrence that the Board approve the special education settlement agreement as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-046.**

Upon roll call vote, all members present vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **NEW BUSINESS**

Mrs. Francis asked Board Members to review the proposed 2020 Board Meeting dates and Committee assignments for discussion at the January 9 Board Workshop and action at the January 16 Board Meeting. All members were in agreement.

### **INFORMATION**

- Monthly Meeting Notice: January 9, 2020 – Board Workshop  
January 16, 2020 – Board Meeting
- Pottstown Pride: Fall Sports

### **FEDERATION REMARKS**

Mr. Decker, on behalf of the Federation of Pottstown Teachers, extended wishes for a happy, healthy holiday season.


### **ROUND TABLE**

Board Members and Administrators extended their wishes to everyone for a happy holiday season.

Mr. Armato recognized the Student Government Club for their annual participation in “Operation Holiday” and was pleased to acknowledge alumni students that continue to be active in the event.

### **ADJOURNMENT**

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the Board adjourns. None opposed. All were in favor. The meeting adjourned at 7:41 pm.

  
Maureen Jampo  
Board Secretary



**POTTSVILLE SCHOOL DISTRICT  
MINUTES OF THE BOARD WORKSHOP  
January 9, 2020**

Attendees: Mrs. Amy Francis, Ms. Katina Bearden, Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, Mr. Raymond Rose, Mr. Stephen Rodriguez, Mrs. Maureen Jampo, Mr. Stephen Kalis.

**Opening Activity:**

1. Group Picture

A group picture and individual photos were taken and will be placed on the district website under “Board of Education - Members”.

2. Calendar Approval

All members present were in agreement to place the proposed meeting calendar on the January 16 Board Agenda for approval. The Board and Committee meeting schedules will remain the same as followed in the past several calendar years. Committee meetings will take place on the 1<sup>st</sup> and 2<sup>nd</sup> Thursday of each month; Board Meetings will be held on the 3<sup>rd</sup> Thursday of each month.

3. Committee Assignment

Committee assignments were structured based on the interests shared by the Board Members. Mrs. Johnson will fill the vacancy of PSBA/Montgomery County Legislative Representative.

4. Public Release: Committee Agendas

The Board was in favor of posting committee meeting agendas on the district website. It was agreed to the committee agendas would be made public two days prior to the meetings (same as Board meeting agendas). A link will be made accessible to BoardDocs to view the agendas. All agendas are subject to change.

4. Act 55: Required Training for Newly Elected Board Members

Mr. Kalis reviewed the Act 55 training requirements for newly elected Board Members. Board Members are required to submit copies of the completed certificate to the district for record purposes. PSBA is a PDE approved provider for the required courses including additional courses of interest to the Board Members. Any fees associated to courses and webinars are reimbursable expenses.

**BoardDocs Access & Overview**

- BoardDocs: The procedures to access agendas and policies via BoardDocs were reviewed with all members present. Board Members participated in a short exercise on how to search key words in the policy menu.
- Budget Basics: Mrs. Jampo shared a basic budget outline that included where to find key information regarding the budget on the district’s website, PDE’s Chart of Accounts and Manual of Accounting & Financial Reporting and a brief summary of expenditures /revenues by “Object”. She explained the state’s Act 1 Index “base” calculation and factors that establish an “adjusted index rate”. The district’s adjusted index rate for 2020/2021 budget is 3.8%. The new allowable millage rate for the 2020/21 budget per Act 1 is \$43.56.

- Property Owners Right to Appeal Assessed Value: Mr. Kalis explained the difference between property assessed value versus sale price. The current assessed property value is slightly up from the previous year.

### **School Board Director Role**

➤ PA Sunshine Act: Mr. Kalis noted the guiding principle is the presumption that all meetings are public unless specifically excluded or permitted to be private. Exceptions are limited to executive sessions, statutory confidentialities, or matters that would disclose confidential information. All official action and deliberations by quorum of the Board be open to the public. He noted that it includes committee meetings that are advertised as public meetings, are live streamed and at times have a quorum present. A reminder to Board Members is to conduct themselves in the same manner as at a Board Meeting, noting that deliberations are discussions held for the purpose of making a decision.

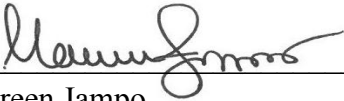
➤ The Do's & Don'ts of Executive Session: Mr. Kalis reviewed the topics applicable to Executive Sessions (employment, negotiations, litigation and any subject deemed confidential as a matter of law. Executive Sessions do not require advertising but must be announced at meetings with a bases for the session. Executive Session matters are only to be discussed among the members of the Board, not with members of the public. A question was asked if there are any codes or laws that prohibit Board Members from taking notes and/or recordings to refer back to when action is taken at a later time. Mr. Kalis will research and provide feedback to the Board and Administration.

➤ Office of Open Records: Mr. Kalis gave an overview of the Right-To-Know process. The Right-To-Know law guarantees all citizens access to certain public records for inspection or copying. Each school/agency is required to have a designated RTK officer. The district /agency is obligated to review and provide a response within a timeline outlined in the RTK law. The Open Records Officer, along with legal review when applicable, determines if the documents requested are accessible documents as public records. The requestor has the right to appeal a final determination. RTK requests can be a time consuming process. Copying fees, when applicable, are the only billable fees.

### **Presentation: A History of Facilities Decisions in PSD**

Mr. Hylton shared a Power Point on the history of facilities beginning with 1909 to present four elementary schools. The presentation included pictures, drawings, floor plans, information on the various facility studies and a summary of Board Members and Administrators who served during the time periods.

The workshop adjourned at 8:58 pm with a tour of the new academy.

  
\_\_\_\_\_  
Maureen Jampo  
Board Secretary



**POTTSVILLE SCHOOL DISTRICT  
BOARD MEETING  
MINUTES  
January 16, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, January 16, 2020 at 7:00 PM in the Cafeteria of the Pottstown High School with President, Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mrs. Laura Johnson, Mr. Steve Kline, and Mr. Raymond Rose. Absent were Ms. Katina Bearden, Mr. Thomas Hylton and Mrs. Susan Lawrence. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; members of the press, and interested citizens.

**Mr. Hylton entered the meeting at 7:04 pm.**

**AWARDS/PRESENTATIONS**

**Seussical Sensory Friendly Announcement**

Mr. Decker announced the district will present a special showing of this year's musical on March 5<sup>th</sup>. The special showing will be a sensory friendly performance designed especially for individuals with autism spectrum disorders, sensory sensitivity and other disabilities.

**School Board Recognition**

Mr. Rodriguez thanked the Board for their dedication to the students and community and their willingness to lead by example. Each member was presented with a token of appreciation.

**Choral Selections**

Mr. Dipette directed the high school chorus, performing two songs to commemorate School Board Recognition Month.

**PVAAS Growth Presentation**

Mr. Rodriguez presented a PowerPoint presentation on the Pennsylvania Value Added Assessment System. PVAAS collects data that measures student academic achievement and growth. The data provides educators with valuable information to ensure the academic needs of the students is being met.

**Great Growth Award**

Mr. Rodriguez recognized the teachers who create the conditions for maximum instructions that foster growth for their students. Each teacher was introduced and presented with a plaque to celebrate their dedication and support for the success of their students.

**True Blue Trojan Teacher Award**

Mr. Rodriguez recognized the teachers who fostered the steady growth of their students' scores for more than 1 year. Each teacher was introduced and presented with a plaque to celebrate their dedication and support for the success of their students.

Mrs. Francis announced the Board would take a brief recess for pictures and a reception for the teachers, families and staff.

The Board adjourned at 7:38 pm.

The Board reconvened at 7:40 pm.

### **MINUTES**

Mrs. Jampo presented the minutes from the Regular Board meeting held on December 19, 2019.

### **LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of December 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-047**.

### **TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for December 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-048**.

### **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

### **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

**Board Members Comments (consent items):** None.

### **BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mrs. Barnhill and seconded by Mr. Kline that the Board approves the minutes from the Regular Board meeting held on December 19, 2019, the List of Bills and Treasurer's Report for the period of December 2019.

All members were in favor. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

### **BOARD ACTION: CONSENT**

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

### **PERSONNEL**

#### **RESIGNATIONS/TERMINATIONS**

##### **Professional**

Nicola Pezzino, Secondary Special Education Teacher, Middle School, effective when position is filled or February 15, 2020; hire date November 2, 2017.

Ratify Jessica Pennington, Long Term Substitute Teacher, Middle School, termination due to end of assignment, effective December 20, 2019.

##### **Classified**

Ratify Kyriq Williams, Substitute Support Staff, resignation effective December 17, 2019; hire date September 24, 2019.



## LEAVES

### Administrative

Ratify Ryan Oxenford, Principal, Barth Elementary, request for intermittent leave of absence covered by the Family Medical Leave Act, effective January 13, 2020, end date tbd.

### Professional

Ashley Bellevou, Elementary Teacher, Rupert Elementary, request for leave of absence covered by the Family Medical Leave Act, anticipated effective date May 1, 2020, end date tbd.

Helen Bowers, Secondary Teacher, High School, request for leave of absence covered by the Family Medical Leave Act, effective January 31, 2020, end date tbd.

### Classified

Ratify Diane Martz, Cafeteria Manager, High School, request for leave of absence, effective December 20, 2019, end date tbd.

Ratify Lori Sabuacak, Paraprofessional, High School, request for intermittent leave of absence covered by the Family Medical Leave Act, effective January 3, 2020, end date tbd.

Ratify Kathleen Kile, Paraprofessional, Barth Elementary, request for leave of absence covered by the Family Medical Leave Act, effective January 15, 2020, end date tbd.

## CHANGE IN POSITION/SALARY

### Professional

Renee Walker, from Part-time to Full-time Health and Physical Education Teacher, Middle School, effective January 22, 2020, \$47,000/yr, Step 3, B+15.

### Classified

Ratify Nile Watkins-Frazier, from Substitute Support Staff to Custodian 1, Middle School, effective January 13, 2020, \$15.07/hr (replacing D. Kraft).

## ELECTIONS

### Professional

Ratify Charity Heimbach, Elementary Teacher, initial assignment to be Barth Elementary, effective January 2, 2020, \$45,500/yr, Step 1 B+15 (contract of Nitto).

### Classified

Ratify Sherry Thorum, Part-time Student Proctor, Franklin Elementary, effective January 6, 2020, \$11.74/hr, (replacing M.Zerbey. This is in addition to her role as Substitute Support Staff, effective January 7, 2020, hourly rate per schedule.

Melanie Long, Part-time Cafeteria Worker, High School, effective January 27, 2020, \$11.74/hr (replacing T. Gonzalez).

Ratify Raphael Hueber, Jr., Part-time Elementary Cleaner, Barth Elementary, effective January 14, 2020, \$11.92/hr (replacing K. Martin).

Ratify Margo Boekhoudt, Substitute Support Staff, effective January 6, 2020, hourly rate per schedule.

Ratify Andrea Spiece, Substitute Support Staff, effective January 14, 2020, hourly rate per schedule.

Seussical: 2020 All District Musical Production Team

| <u>Position</u>       | <u>Name</u>        | <u>Stipend</u> |
|-----------------------|--------------------|----------------|
| Accompanist           | Amy K. Anderson    | \$ 700.00      |
| Choreographer         | Lana Dickinson     | \$ 2,000.00    |
| Costume Designer      | Beth Yoder         | \$ 2,000.00    |
| Hair & Make-up        | Diane Shoffstall   | \$ 750.00      |
| Lighting Director     | Nick Yashinsky     | \$ 1,300.00    |
| Orchestra Director    | Amy Anderson       | \$ 1,500.00    |
| Producer/Stage Mgr.   | Robert Decker      | \$ 5,000.00    |
| Properties Mgr.       | Candi Haas Simmons | \$ 750.00      |
| Publicist/House Mgr.  | Eileen Basham      | \$ 1,000.00    |
| Set Construction Mgr. | Jen Mohr           | \$ 1,000.00    |
| Set Designer          | Candi Haas Simmons | \$ 2,500.00    |
| Sound Director        | Albert Garcia      | \$ 800.00      |
| Theatrical Director   | Christopher Sperat | \$ 3,500.00    |
| Vocal Director        | Ben Dipette        | \$ 3,000.00    |

Compensation for Missed Planning Time, \$24/day

| <u>Name</u>      | <u>Days</u> | <u>Amount</u> | <u>Month</u> |
|------------------|-------------|---------------|--------------|
| Justine Donnelly | 12          | \$288.00      | December     |
| Melissa Lopez    | 2           | \$ 48.00      | December     |
| Tricia Mitchell  | 3           | \$ 72.00      | December     |
| Kelly Smale      | 1           | \$ 24.00      | December     |
| Arden Moore      | 1           | \$ 24.00      | December     |
| Michaela Johnson | 12          | \$288.00      | December     |
| Jessica Lineman  | 2           | \$ 48.00      | November     |
| James Dunleavy   | 3           | \$ 72.00      | October      |
| James Dunleavy   | 7           | \$168.00      | September    |

**CO-CURRICULAR ASSIGNMENTS**

2019/2020 Co-Curricular Assignments: Winter Sports \* **Addendum #2019-2020-049.**

Corrections: 2019/2020 Co-Curricular Non-Athletic Assignments:

|                       |                            |    |         |            |
|-----------------------|----------------------------|----|---------|------------|
| Ratify Richard Saylor | National Jr. Honor Society | MS | Level 2 | \$ 905.00  |
| Ratify Andrea Roberts | Student Council            | MS | Level 2 | \$ 905.00  |
| Ratify Katie German   | Stage Band                 | MS | Level 3 | \$ 952.50  |
| Ratify Katie German   | Band Director              | MS | Level 3 | \$1,017.00 |

**TUITION REIMBURSEMENT (12/31 deadline)**

|   |      |            |                                       |     |            |
|---|------|------------|---------------------------------------|-----|------------|
| <u>Professional:</u> Megan Heffelfinger | PHS  | \$1,410.00 | <u>Exempt/Support:</u> Heather Dailey | Adm | \$2,879.47 |
| William Parks                           | PHS  | \$1,410.00 |                                       |     |            |
| Kaylee Weldon                           | Fkln | \$1,551.00 |                                       |     |            |
| Danielle Lawrence                       | PMS  | \$1,548.00 |                                       |     |            |
| Amanda Fusco                            | PHS  | \$1,548.00 |                                       |     |            |
| Patricia Eaton                          | PMS  | \$1,551.00 |                                       |     |            |

## PROFESSIONAL LEAVES

The Superintendent recommends the Board approve/ratify the following professional leaves:

| <u>Bldg.</u> | <u>Name</u>       | <u>Conference Title</u>  | <u>Location</u> | <u>Dates Attend</u>     | <u>Cost</u>                |
|--------------|-------------------|--------------------------|-----------------|-------------------------|----------------------------|
| Admin        | Deena Cellini     | PASPA Annual Conf.       | Harrisburg, PA  | 02/26/2020 - 02/28/2020 | \$693.02 pd by dept budget |
| Admin        | Stephen Rodriguez | PASA Board of Governance | Harrisburg PA   | 01/23/2020 - 01/24/2020 | \$200 pd by dept budget    |
| Admin        | Stephen Rodriguez | PASA Board of Governance | Harrisburg PA   | 04/16/2020 - 04/17/2020 | \$200 pd by dept budget    |

## FIELD TRIPS

The Superintendent recommends the Board approve/ratify the following field trips:

| <u># students</u> | <u>Conference:</u> | <u>Location</u> | <u>Date of Trip</u>     | <u>Student Cost</u> | <u>District Cost</u> | <u>Chaperone(s)</u>    |
|-------------------|--------------------|-----------------|-------------------------|---------------------|----------------------|------------------------|
| 20 -25            | DECA               | Hershey, PA     | 02/19/2020 - 02/21/2020 | \$230.00            | \$210 - \$230        | V. McShea<br>K. Pascal |

## 2020 SCHOOL BOARD / COMMITTEE MEETING DATES

The Superintendent recommends the Board approve the 2020 School Board and Committee meeting dates and a copy be filed in the Secretary's office as **Addendum #2019-2020-050**.

## CONTRACTS

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-051**:

- New Story Schools
- Soliant Health Inc.

## REAL ESTATE TAX EXONERATION RESOLUTION

The Superintendent recommends the Board approve real estate tax exoneration resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-052**.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

## INFORMATION

- Monthly Meeting Notice: February 2020

## FEDERATION REMARKS

Mrs. Leibold thanked the Board Members for their hours of service. On behalf of the Federation of Pottstown Teachers, she presented a check to the Foundation for Pottstown Education in appreciation of the School Board.

## **ROUND TABLE**

Mr. Kline thanked everyone for attending tonight's meeting and thanked the Chorus for their amazing performance.

Mrs. Barnhill congratulated the teachers and enjoyed the Chorus performance.

Mrs. Johnson added her thanks to everyone for their participation in tonight's events. She encouraged people in the community to consider volunteering for the mentoring program at the Middle School. There are more students who want to participate than there are mentors.

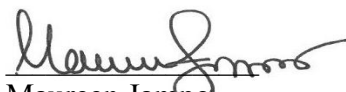
Mr. Armato noted tonight's events are good examples of Proud to be from Pottstown. He stressed the importance to commit to the mission for fair funding, adding that it is the resources that make the job.

Mr. Rodriguez invited members to the Tri-County Chamber Mixer on February 18 at the High School. The event is featuring the district's Career and Technical programs. He thanked the Board for all their hard work.

Mrs. Francis thanked the Board Members their hard work. She noted it is a pleasure being the President of this School Board and recognized the Board Members for the respect and appreciation they demonstrate at every meeting. Mrs. Francis announced there will be an executive session for the purpose of personnel and litigation.

## **ADJOURNMENT**

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the Board adjourns. None opposed. All were in favor. The meeting adjourned at 7:53 pm.

  
Maureen Jampe  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
February 20, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, February 20, 2020 at 7:00 PM in the Cafeteria of the Pottstown High School with Vice-President, Ms. Katina Bearden presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent was Mrs. Amy Francis. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Student Board Representative, Ms. Christiana Albert; Mrs. Mary Ellen Urquhart, Mrs. Mary Kramer, Mr. David Livengood, Mrs. Danielle McCoy, members of the press, and interested citizens.

**PRESENTATIONS**

**Census Count Efforts**

Ms. Tricia Reedy, U.S. Census Bureau Partnership Specialist, gave an overview of the upcoming 2020 Census. The Census is mandated and consists of 9 simple questions. Responses affect funding for the community. The data collected is encrypted and is not shared with outside agencies. The data is only accessible to the Census Bureau. The total head count is the only information released; all personal data is accessible to the Census Bureau after 72 years. Residents will receive an “invitation to respond” in the mail. The second step will be to complete the questionnaire online or by phone.

**Career & Technical Education Update**

Mr. David Livengood gave an overview of the Career & Technical Education programs. He noted that seven of the thirteen CTE Instructors are Pottstown Alumni. Two Cosmetology students and two Health Tech students spoke about their programs, the instruction they receive and how they share their knowledge in the community.

**Seussical All District Musical Preview**

Mr. Decker and cast members gave a preview of the All District Musical “Seussical”.

**COMMUNICATION**

Mr. Rodriguez reviewed the communications listed.

- PSD You Tube Channel
- Senator Mensch CTE Equipment Grant Letter
- Operation 143 (*formerly Operation Backpack*)

**MINUTES**

Mrs. Jampo presented the minutes from the Board Workshop held on January 9, 2020 and the minutes from the Regular Board meeting held on January 16, 2020.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of January 2020 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-053**.

## **TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for January 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-054**.

## **COMMITTEE REPORTS**

### **CURRICULUM/CO-CURRICULAR COMMITTEE** – Mrs. Lawrence

The committee met on February 6. The meeting started with an executive session regarding safety and security and litigation. The committee heard a presentation from Mr. Livengood on Career & Technical Education programs and an update on the progress of the Multi-Tiered System of Supports. Discussion continues on the Middle School as part of the MTSS and looking at options for 5<sup>th</sup> grade.

### **FACILITIES/FINANCE COMMITTEE** – Mr. Thomas Hylton

The committee met on February 13. Natural Lands Trust gave a presentation on the design and implementation of meadows/rain gardens in designated areas approved by district administrators. A letter is needed from the Board to Natural Lands Trust approving support of the meadows. Natural Lands can then proceed to seek funding. Items reviewed by the committee and recommended for approval as presented on tonight's agenda include the 2020 Building Envelope Roof Design Project, contracts, the 2020/2021 MCIU Members Services Budget and Community Health & Dental school physician rates. Discussion items focused on addressing safety issues regarding the retention basin at Franklin, funding for the Residency Program, and a snap shot of the preliminary 2020/2021 budget. It was the general consensus of the Committee/ Board Members present to support a tax increase at the index (3.8%), if necessary, in order to avert any cuts in programs and to support classified salary increases under the same time line as the current 3 year Professional Agreement (2019/2020 to 2021/2022).

### **POLICY/PERSONNEL COMMITTEE** – Mrs. Bonita Barnhill

The committee met on February 6. The committee supports the administration's personnel recommendations as presented on tonight's agenda for approval. Updates to Policy 005 were made to coincide with the current committee structure and is on tonight's agenda for approval. Policy 220 and Policy 913 are being reviewed for language updates.

### **PUBLIC RELATIONS/COMMUNITY ENGAGEMENT COMMITTEE** – Mr. Raymond Rose

The committee met on February 13. Topics of discussion included the focus of the committee, the agenda format and suggestions for starting a middle school parent organization. It was determined by the Committee to include Advocacy as a monthly topic for discussion. The committee was in favor of tabling the proposed Charter Funding Reform for future discussion and to continue exploring resources to engage the community in advocacy.

### **BOROUGH LIAISON** – Mr. Raymond Rose

Highlights from Borough Council's February Committee of the Whole meeting were a presentation on the 2020 Census, a public launching of the Land Bank in March, the opening of the Rickett's Center under new management, and a presentation made by a local company on their plans to renovate a vacant property locate on Walnut Street into apartments. Borough Council will be lifting the 3 hour parking limit in the downtown area.

### **MCIU REPRESENTATIVE** – Mrs. Bonita Barnhill

The MCIU Board is working on forming a committee to conduct preliminary interviews for the new director

### **MCSDLC / PSBA REPRESENTATIVE** – Mrs. Laura Johnson

The Montgomery County School District Legislative Committee is working on legislative issues to address charter school funding reform and teacher shortages. PSBA will be sponsoring a Day of Advocacy on March 23<sup>rd</sup>.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

## **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

None.

**Board Members Comments (consent items):** None.

## **BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the Board approves the minutes from the Board Workshop held on January 9 and the Regular Board meeting held on January 16, 2020, the List of Bills and Treasurer's Report for the period of January 2020.

All members were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

## **BOARD ACTION: CONSENT**

It was moved by Mr. Rose and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

## **PERSONNEL**

### RESIGNATIONS/TERMINATIONS

#### Administrative

Matthew Miller, Director of Co-Curricular Activities, High School, resignation effective February 28, 2020; hire date July 30, 2018.

#### Professional

Ratify Rebecca Sayler, Long Term Substitute Teacher, Franklin Elementary, termination due to end of assignment, effective January 27, 2020.

Ratify Jessica Moyer, Long Term Substitute Teacher, Middle School, termination due to end of assignment, effective January 21, 2020.

Dawn Knoebel, Elementary Teacher, Middle School, resignation effective March 14, 2020; hire date August 20, 2019.

#### Classified

Ratify Sarah Golden, Student Proctor, Rupert Elementary, resignation effective January 29, 2020; hire date August 27, 2018.

Stephanie White, Paraprofessional, Middle School, resignation for the purpose of retirement, effective July 6, 2020; hire date October 2, 1992.

Judy Bermudez, Substitute Lunch Proctor, Barth Elementary, resignation effective February 28, 2020.

### LEAVES

#### Professional

Jennifer Winneberger, Kindergarten Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated start date June 10, 2020; end date tbd.

Craig Ollivier, Secondary Teacher, High School, request for leave of absence covered by Family Medical Act, effective April 30, 2020, end date tbd.

Cynthia Kuklinski, Elementary Teacher, Franklin Elementary, request for intermittent leave of absence covered by Family Medical Act, effective March 5, 2020, end date tbd.

Ratify Regina Collins, Elementary Teacher, Franklin Elementary, request for intermittent leave of absence covered by Family Medical Act, effective February 4, 2020, end date tbd.

Ratify Brittany Zacharias, Elementary Teacher, Barth Elementary, request for intermittent leave of absence covered by Family Medical Act, effective January 14, 2020, end date tbd.

#### Classified

Ratify Raymond Cimino, Part-time Proctor, Middle School, request for leave of absence effective December 9, 2019, end date January 31, 2020.

Ratify Julie Soto, Part-time Elementary Cleaner, Rupert Elementary, request for leave of absence effective February 18, 2020, end date tbd.

Ratify Melissa Stierly, PreK-Counts Classroom Assistant, North End Learning Center, request for leave of absence, effective date February 19, 2020, end date tbd.

#### CHANGE IN POSITION/SALARY

#### Classified

Ratify Denise Williams, from Part-time Cafeteria Worker to Full-time Cafeteria Worker, High School, effective February 10, 2020, no change in hourly rate.

Ratify Colleen Smith, from Substitute Support Staff to Part-time Cafeteria Worker, High School, effective January 24, 2020, \$11.74/hr (replacing R. Leh).

Ratify Michelle Christie, from Part-time Nurse to Substitute Nurse, effective February 18, 2020, hourly rate per schedule.

#### ELECTIONS

#### Administrative

Ratify Amanda Fraterman, Temporary Transition Coordinator, High School (new academy) effective January 21, 2020, \$75/day. This is in addition to her role as Secondary Special Education Supervisor.

#### Professional

Ratify Corey Huerta, Secondary Teacher, initial assignment to be Middle School, effective January 28, 2020, \$49,000/yr, Step 1-Mast (contract of C. Ziegler).

Ratify Marisa Brunner, Special Education Teacher, initial assignment to be Middle School, effective February 18, 2020, \$45,000/yr + Stipend in accordance with Professional Agreement, Step 1 - Bach (contract of N. Pezzino)

Ratify Lauren Canfield, Secondary Teacher, initial assignment to be Middle School, effective February 18, 2020, \$47,000/yr, Step 3 -B+15 (contract of S. Turock).

Ratify Coleen Fetter, Long Term Substitute Teacher, Rupert Elementary, effective February 18, 2020, \$194/day, (coverage for J. Groff)



Exempt

Ratify Kristina Corominas, Temporary ES Teacher, High School (new academy), effective January 21, 2020, \$60/day. This is in addition to her role as Out of District Coordinator.

Justin Baker, Interim Director of Co-Curricular Activities, High School, effective February 24, 2020, \$60/day stipend. This is in addition to his role as Athletic Trainer.

Classified

Ratify Ryan Towson, Paraprofessional, Rupert Elementary, effective January 30, 2020, \$13.65/hr.

Ratify Stacey Horne, Substitute Support Staff, effective January 15, 2020, hourly rate per schedule. This is in addition to her role as Part-time Student Proctor.

Ratify Daniela Durante-Hayward, Part-time Student Services Secretary, Admin Bldg., effective February 18, 2020, \$14.04/hr (replacing J. Malauulu).

Stephanie Spargur, Paraprofessional, Franklin Elementary, effective March 2, 2020, \$13.65/hr (replacing V.Inthaphone.)

Jennifer Arndt, Executive Secretary to Director of Human Resources, Admin Bldg., effective February 19,2020, \$24/hr (replacing S. Somerset).

Ratify Beatriz Santos, Substitute Support Staff, effective January 14, 2020, hourly rate per schedule.

Alanna Jessee, Paraprofessional, Rupert Elementary, effective March 4, 2020, \$13.65/hr.

21st Century After School Programs (grant funded)

Ratify Elysia Kisch, Classroom Assistant, MS, \$13.65/hr

21st Century After School Program, P.R.I.D.E

James Purnell, Tutor, HS, \$20/hr

Co-Curricular Assignments: 19/20 Non-Athletics \*addition

Andrew Mangabat HS Band Asst/Percussion Level 1 \$1,350.00

Horizontal Salary Movements

| Last   | First     | Bldg     | From | Step | Salary   | SPE     | to   | Step | Salary   | SPE     | New Salary |
|--------|-----------|----------|------|------|----------|---------|------|------|----------|---------|------------|
| Fusco  | Amanda    | PHS      | B    | 4    | \$46,500 | \$1,000 | B+15 | 4    | \$48,000 | \$1,000 | \$49,000   |
| Kurtz  | Heather   | Lincoln  | M+15 | 20   | \$89,500 |         | M+30 | 20   | \$92,500 |         | \$92,500   |
| Garber | Stephanie | Franklin | B    | 3    | \$46,000 | \$1,000 | B+15 | 3    | \$47,000 | \$1,000 | \$48,000   |
| Bucci  | Iris      | PMS      | M    | 3    | \$50,000 |         | M+15 | 3    | \$52,000 |         | \$52,000   |

Compensation for Missed Planning Time, \$24/period

|                  |    |          |          |
|------------------|----|----------|----------|
| Perry Augustine  | 2  | \$48.00  | January  |
| Justine Donnelly | 13 | \$312.00 | January  |
| Michaela Johnson | 11 | \$264.00 | January  |
| Dawn Knoebel     | 5  | \$120.00 | January  |
| Beth Mason       | 2  | \$48.00  | January  |
| Tricia Mitchell  | 2  | \$48.00  | January  |
| Tricia Mitchell  | 3  | \$72.00  | November |

## TUITION REIMBURSEMENT

| <u>Administrative</u>        | <u>Bldg</u> | <u>Date</u> | <u>Amount</u> |
|------------------------------|-------------|-------------|---------------|
| LaTanya White<br>Springfield | Admin       | 1/10/2020   | \$2,865.00    |

## PROFESSIONAL LEAVES

| <u>Bldg.</u>        | <u>Name</u>  | <u>Conference Title</u>                              | <u>Location</u> | <u>Dates Attend</u>        | <u>Cost</u>                             |
|---------------------|--|--|-----------------|----------------------------|---|
| Admin               | Jen Furniss<br>Sarah Clarke<br>Lauren Gresko             | Extra Learning<br>Opportunities                      | Harrisburg, PA  | 03/10/2020 -<br>03/12/2020 | \$920.00 ea.-pd by21st<br>Century Grant |
| PHS<br>PMS<br>Frkln | Desiree Schwoyer<br>Margaret Tarabolett<br>Melissa Lopez | Migrant Ed Prgr &<br>English Language<br>Development | Harrisburg, PA  | 03/03/2020 -<br>03/05/2020 | \$627.24 ea. - pd by dept<br>budget     |
| PMS                 | Andrea Roberts Jesse<br>Tupper Aaron<br>Torremce         | WEB Training   | Itasca, IL      | 03/08/2020 -<br>03/13/2020 | \$11,561.00 pd by21st<br>Century grant  |

## POLICIES

The Superintendent recommends the Board approve the following policy and a copy be filed in the Secretary's office as **Addendum #2019-2020-055:**

- Policy 005: Local Board Organization

## CONTRACTS

The Superintendent recommends the Board approve the contracts as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-056:**

- MOU: Art Fusion ( 21st Century Cohort 7) Addendum
- MOU: Public Health Mgmt Corp (21st Century Cohort 10)
- MOU: Pottstown Dance Theater (21st Century Cohort 10)
- MOU: GPTL (21st Century Cohort 10)
- MOU: ArtFusion (21st Century Cohort 10)
- MOU: Red Cloud (21st Century Cohort 10)
- MOU: Mosaic Land Trust (21st Century Cohort 10)
- MOU: Unfinished Athletics (21st Century Cohort 10)
- MOU: YWCA (21st Century Cohort 10)
- The Devereux Foundation (21st Century Cohort 10)
- e-Plus Technology Inc - UPS (e-rate)
- e-Plus Technology Inc. - Switches (e-rate )
- KIT Networking Cabling Inc (e-rate)
- Dauphin DataCom (e-rate)

## 2020 BUILDING ENVELOPE DESIGN PROJECT

The Superintendent recommends the Board approve the 2020 Building Envelope Roof Design Project as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-057.**

## SCHOOL DISTRICT FINANCIAL AUDIT

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending June 30, 2019 as prepared by Herbein + Company Inc.

## SCHOOL PHYSICIAN / DENTAL RATES

The Superintendent recommends the Board approve the following school physician / dental rate as presented:

- Community Health & Dental Care Inc.: \$38/hr (6 physicals per hr.)  
\$60/bldg. (annual consultant fee per building)

**Upon roll call vote, all members voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.**

## **EXECUTIVE SESSION FOR THE PURPOSE OF LITIGATION**

The Board adjourned for the executive session at 8:02 pm.

The Board reconvened at 8:08 pm.

### **NON-CONSENT**

Mrs. Jampo and Mr. Kalis presented the Non-Consent items for discussion and approval.

#### **Hearings from Patrons of the Schools (limited to non-consent items)**

None.

### **NON-CONSENT: MCIU 2020/2021 MEMBERS SERVICES BUDGET**

The Superintendent recommends the Board approve the 2020/2021 MCIU Members Services Budget as presented.

It was moved by and seconded by that the Board approve the MCIU 2020/2021 Members Services Budget and a copy be filed in the Secretary's offices as **Addendum #2019-2020-058**.

Upon roll call vote, all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **NON-CONSENT: SPECIAL EDUCATION SETTLEMENT AGREEMENT ADDENDUM**

Motion to approve Special Education settlement agreement addendum pursuant to the terms and conditions outlined in the confidential addendum. The Board Secretary is further authorized to sign the settlement agreement addendum on behalf of the Board.

It was moved by Mrs. Johnson and seconded by Mrs. Lawrence that the Board approve the special education settlement agreement addendum as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-059**.

Upon roll call vote, all members present vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **NEW BUISNESS**

Mr. Hylton made a motion to approve the draft letter authorizing Natural Lands to design the meadows and rain gardens in the designated areas approved by the district. Mrs. Barnhill seconded the motion. The letter acknowledges the Board's support of the initiative utilizing grant funds to implement the proposed project and incorporate the designated areas to support environmental education for students.

#### **Hearings from Patrons of the Schools (limited to New Business item)**

None.

Upon roll call vote, all members present voted aye: Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **INFORMATION**

- Trojan Man Activity Book
- Monthly Meeting Notice: March
- Charter School Financial Data
- Joint Borough Council / School Board Meeting: Feb 27

## **FEDERATION REMARKS**

Mrs. Leibold commented on the degree of education students receive at charter/cyber charter schools. She noted in her years of education, students that return to public school come back with huge deficits.

Mrs. Leibold asked that the legislatures be made aware of the poor education students receive at a charter /cyber charter school.

## **ROUND TABLE**

Mr. Armato spoke on the significance of being consistent and remaining active in advocating for fair funding reform, charter school funding reform and reform in property taxes.

Mr. Rose agreed with Mr. Armato's remarks.

Mr. Kline thanked Mrs. Jampo for the Charter School financial data.

Mrs. Barnhill appreciates the photos Mr. Armato sends out capturing "Proud to be from Pottstown".

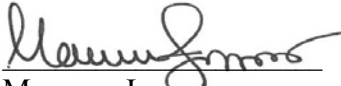
Mrs. Johnson announced Power Interfaith is planning a "Direct Action Day" to coincide with PSBA's Day of Advocacy on March 23rd in Harrisburg. There will be transportation for anyone interested in participating in the "Direct Action Day" event to Harrisburg. In preparation for the event, a training is scheduled on February 29<sup>th</sup> at Bethel AME.

Mr. Rodriguez was pleased to report he met with administrators and department chairs to exam the curriculum data and confront the facts. The district continues to fight a two front war: 1) a fight for fair funding and 2) concentrating on the work needed for all students to succeed.

Ms. Bearden spoke about celebrating Black History Month, recognizing the support in the community (children & adults). She emphasized that the actions of the children in our families and the students in the community, demonstrate the positive influence fostered by parents and staff.

## **ADJOURNMENT**

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board adjourns. None opposed. The meeting adjourned at 8:38 pm.

  
Maureen Jampo  
Board Secretary

Pottstown Borough Council / School Board Meeting  
Joint Meeting Minutes

The Joint Meeting of the Pottstown Borough Council and Pottstown School Board was called to order on Thursday, February 27, 2020 at 6:30 p.m. in the Conference Room of the School District Administration Building with President Dan Weand and President Amy Francis presiding. Also present were Borough Manager, Justin Keller, Mayor Stephanie Henrick, Superintendent Mr. Stephen Rodriguez and Business Administrator Maureen Jampo.

ROLL CALL

School Board members present were Mr. John Armato, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline and Mr. Raymond Rose. Absent was Ms. Katina Bearden and Mrs. Susan Lawrence.

Borough Councilors present were Donald Lebedynsky, Trenita Lindsay, Michael Paules, Ryan Proscal, Lisa Vanni.

SCHOOL BOARD ACTION

Mr. Rodriguez presented the Personnel Election for Board action. He introduced Melisa Morgan to be the new Director of Co-Curricular Activities and the first African American female director. She is also the 2<sup>nd</sup> in the history of Montgomery County.

Personnel: Administrative Election

Melisa Morgan, Director of Co-Curricular Activities, anticipated effective date May 19, 2020  
\$85,000/yr (replacing M. Miller)

It was moved by Mr. Armato and seconded by Mr. Hylton.

Upon roll call vote, all members present voted aye. Ayes: Seven. Nays: None. Absent: Two  
Motion carried.

Ms. Bearden entered the meeting at approximately 6:45 p.m.

BOROUGH COUNCIL PRESENTATIONS

Walk / Bike Education Program

Kourtney High, Grants Administrator, gave an overview of the Walk/Bike Education Program. The program receives funding through Pottstown Health and Wellness Foundation. A brochure outlining safety tips, rules of the road, and mapping was distributed to all present. The Walk Bike Program is a collaborative effort between the Borough, School District and Pottstown Health & Wellness. The goals of the program include encouraging students to bike to school and to educate the community.

Urban Land Institute Plan Presentation - PAHWF

David Kraybill, President of Pottstown Area Health & Wellness Foundation voiced his appreciation to the team work within the Foundation and collaborative effort of the Borough and School District to the community. The Foundation provides approximately \$3 million in grants per year. Sixty percent of the grants go into the borough and forty percent to the surrounding areas.

Howard Brown, Program Officer of Schools, Active Learning & Community Development gave an overview of the recommendations from the October 19 study. The Foundation recognized the need to have recommendations that were tangible, actionable, lead to equitable economic development, a plan for implementation. Mr. Brown provided a hard copy of the final report.

Josh Warner, Consultant, reviewed highlights from the report focusing on the recommendations: “actionable, informational and immediate steps”. Some “actionable” recommendations were have one clear leader/coordinator for economic development ( P.A.I.D.) fills that role) and to establish a housing resource center and key economic development pillars. Informational recommendations included developing a cohesive mission and strategies for community economic development. Immediate steps are community learning sessions, establish working groups and develop broad community engagement strategy.

All members present engaged in conversation on ways to collaborate efforts to move forward with the recommendations. Board Members talked about offering evening workshops and establish collaboration with district and borough to develop relationship with community. Go Fourth is looking at a “Ward Wars”. Councilors shared ideas on engaging the community via “Block Rock Fair” and Ward meetings for community service.

PAID Update (recent Investments, LERTA, Opportunity Zones, Downtown Pioneers)

Ms. Peggy Lee-Clark P.A.I.D. Director of Economic Development, provided the annual P.A.I.D. update. She highlighted new development plan and new businesses in the Borough. She explained LERTA and QOZ initiative.

Blight Remediation Update (Land Bank, Demolitions, 400 Block) – Justin Keller

Mr.Keller gave a update on the Land Bank process. He highlighted blighted properties that have been demolished /scheduled to be demolished.

Sustainability Plan Implementation Updates – Justin Keller, Stephen Rodriguez

Mr. Keller and Mr. Rodriguez highlighted the list of Borough and School district items as recommended by the Sustainability Plan. School District items included contracted landscape equipment powered by propane, added emergency power to refrigeration units, established an indoor air quality committee. Borough items included completion of closed loop traffic signal project, installation of LED streetlights on High Street. A complete list was shared with all members present.

DISCUSSION

Assessment Amendment for Properties: Mr. Keller reviewed the parameters of the MOU between the Borough and School Board to challenge property under assessments at \$250,000. He proposed a consideration in lowering the threshold of properties under assessed by the county to \$150,000.

The general consensus of the School Board and Borough Council was to allow the solicitors to review and provide recommendations to both entities.

CLOSING COMMENTS

Mr. Keller invited everyone to view “Our Town” broadcast by PCN (Pa Cable Network) on March 5<sup>th</sup>.

President Weand asked the District for assistance in addressing issues with students running through yards, especially with spring season approaching.

Mr. Rodriguez stated the district continues to addresses the issue every year.

ADJOURNMENT:

The Joint Meeting adjourned at 8:49 p.m.

  
Maureen Jampo, Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING**

**MARCH 2020**

No Board Meeting  
Mandatory School Closure March 13, 2020  
by order of Governor Wolf  
COVID-19 Pandemic



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
April 23, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, April 23, 2020 at 7:00 PM via electronic communication with President, Mrs. Amy Francis presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Ms. Katina Bearden, Mrs. Bonita Barnhill, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis. . Joining the meeting were Student Representative, Mr. Patel and Federation Vice-President, Mr. Decker.

**PRESENTATION**

- Year Book Contact Information: Mr. Rodriguez presented a preview of the Alumni Year Books that can be viewed on the district website.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on February 20, 2020 and the minutes from the Joint Borough Council and School Board meeting held on February 27, 2020. No March Board meeting due to Governor’s mandatory school closure (COVID-19 pandemic).

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of February and March 2020 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-060**.

**TREASURER’S REPORT**

Mrs. Jampo presented the Treasurer’s Reports for February and March 2020 to be approved as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-061**

**COMMITTEE REPORTS**

**POLICY/PERSONNEL COMMITTEE**

Mrs. Barnhill reviewed the committee reports from the March 5<sup>th</sup> and April 2<sup>nd</sup> committee meetings. The Committee reviewed and recommends the policies as presented on tonight’s agenda for Board approval. Personnel updates included structural changes within the Special Education Department, PDE regulations for paying employees and parameters for pre-pay new hire clearances.

**CURRICULUM/CO-CURRICULAR COMMITTEE**

Mrs. Lawrence reviewed the committee reports from the March 5<sup>th</sup> and April 2<sup>nd</sup> committee meetings. The Committee heard updates from three departments: Special Education (opening of the emotional support program at the high school, medical access funding and the continuing efforts to build curriculum to meet the educational needs of students before placing students out of district); Technology Department (erate funding, chrome book roll out, phase 1 & 2 of the COVID-19 plan); PEAK (maintain structure, adding a new early childhood care/ education branch inclusive with Pre- K Counts and other providers). Mrs. Kolka reviewed the administration’s recommendations for Marking Period 3 & Marking Period 4.



The Committee was in agreement to hold off on the Related Arts adoption for 2019-2020 school year due to the uncertainty how curriculum will move forward in the new school year.

#### **FACILITIES/FINANCE COMMITTEE**

Mr. Hylton gave a brief overview of the committee meeting held on April 16<sup>th</sup>. The Committee was in agreement to move forward with the Parameters Resolution as presented and to move forward with the roofing repair work as an essential project. A full report of the committee meeting is attached to the BoardDocs Board meeting agenda and can be viewed on the district website video.

#### **2020/2021 BUDGET PRESENTATION AS PRESENTED AT THE FACILITIES/FINANCE COMMITTEE**

Mrs. Jampo gave a summary of the proposed 2020/2021 Preliminary Budget as presented at the Facilities/Finance Committee. The decreases and increases as outlined in revenues and expenses reflect changes as a effect of the COVID-19 pandemic. The changes also include a reallocation of \$2.2M for special education tuition and fees to a contingency reserve. These adjustments bring the 20/21 Preliminary Budget shortfall at \$1,138,808; using tax revenue at the adjusted Act 1 Index (3.8% = 43.56 mills), Capital Fund Balance and PSERs reserve to balance the budget.

#### **BOARD DISCUSSION**

Board Members voiced their concerns about the economic uncertainty created by the COVID-19 pandemic and asked for more discussion at the next Facilities/Finance Committee meeting on options to balance the budget without a tax increase. The administration will work on presenting options for discussion at the May 14 Facilities/Finance Committee meeting.

#### **PUBLIC RELATIONS/COMMUNITY ENGAGEMENT**

Mr. Rose reviewed the report from the committee meeting held on April 16<sup>th</sup>. The Committee discussed looking for ways to engage parents and involve parents with networking, technology and advocacy. The Committee recommends the Resolution to Support Charter School Funding Reform as presented on tonight's agenda for approval. The Committee was in agreement to continue to move forward with the graduation cards for the seniors and is looking for ways to communicate with other districts to join in the advocacy initiative.

#### **STUDENT BOARD REPRESENTATIVE**

Mr. Patel gave a report on student activities. Students are able to connect virtually. The clubs are in the process of electing officers. He commented that although the students are disappointed that the milestone events (prom, graduation, etc.) will change, the students recognize the seriousness of the corona virus pandemic. Mr. Patel shared his experiences with distance learning noting that it is going well; the assignments are manageable and also help to relieves pressures dealing with the pandemic.

#### **BOROUGH LIAISON** – NO REPORT

#### **MCIU REPRESENTATIVE**

Mrs. Barnhill reported on two meetings of the MCIU Board of Directors. The first meeting was conducting interviews for the new executive director and the second meeting was an executive session for the purpose of working on special services to assist with the COVID-19 pandemic.

#### **MCS DLC/PSBA REPRESENTATIVE**

Mrs. Johnson reported the general theme of the PSBA meeting and Montgomery County School District Legislative Committee is to be in touch with legislatures, letting them know what the districts are doing and the needs of the districts.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

## **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Mr. Rodriguez reported on comments from Facebook: Residents cannot afford high taxes, hoping for proper allocated funds for justified objectives, residents sharing comments of yearbooks and broadcasting.

**Board Members Comments (consent items):** None.

## **BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

It was moved by Mr. Armato and seconded by Mr. Rose that the Board approves the minutes from the Regular Board meeting held on February 20, 2020 and the Joint Borough and School Board meeting held on February 27, 2020, the List of Bills and Treasurer's Report for the periods February and March 2020.

All members were in favor. Ayes: Nine. Nays: None. Motion carried.

## **BOARD ACTION: CONSENT**

It was moved Mrs. Johnson and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools

## **PERSONNEL**

### **RESIGNATIONS/TERMINATIONS**

#### **Professional**

Jennifer Frattarelli, Special Education Teacher, Franklin Elementary, resignation effective June 7, 2020; hire date October 15, 2017.

#### **Classified**

Ratify Jessica Marzella, Substitute Support Staff. termination, did not complete hiring process, effective February 21, 2020

Ratify Candice Pufko, Substitute Support Staff, termination, did not complete hiring process, effective February 21, 2020.

Ratify Jade Yingling, Paraprofessional, High School, resignation effective March 9, 2020; hire date November 25, 2019.

Ratify Melissa Stierly, Pre-K Counts Assistant, North End, resignation effective February 19, 2020; hire date March 25, 2019.

Ratify Marie Boothman, Paraprofessional, Franklin Elementary, resignation effective March 14, 2019; hire date February 19, 2019.

Kathleen Kile, Paraprofessional, Barth Elementary, resignation for the purpose of retirement effective the end of the 2019/2020 school year (hire date October 23, 2015).

### **LEAVES**

#### **Professional**

Ratify Michele Andre, Secondary Teacher, Middle School, request for leave of absence covered by Family Medical Leave Act, effective February 24, 2020; end date tbd.

Ratify Arden Moore, Secondary Teacher, High School, request for intermittent leave of absence covered by Family Medical Leave Act, effective February 21, 2020; end date tbd.

Classified

Ratify Karen Carter, Paraprofessional, Middle School, request for leave of absence covered by Family Medical Leave Act, effective February 21, 2020; end date tbd.

Ratify Eric Angstadt, District Plumber, request for leave of absence covered by Family Medical Leave Act, effective March 9, 2020; end date tbd.

Ratify Lindsey Wright, Part-time Cafeteria Worker, High School, request for leave of absence effective March 9, 2020; end date tbd.

ELECTIONS

Professional

Ratify Jennifer Furniss, Special Education Teacher, initial assignment to be Middle School, effective March 13, 2020, \$51,000/yr. + Stipend in accordance with Professional Agreement, Step 1 M+15.

Samantha Margerum, Special Education Teacher, initial assignment to be Middle School, anticipated effective date May 4, 2020, \$47,000/yr + Stipend in accordance with Professional Agreement, Step 3, B+15 (contract of D. Knoebel)

Classified

Ratify James Hewitt, Substitute Support Staff, effective March 2, 2020, hourly rate per schedule. This is in addition to his role as Carpenter.

Ratify Ann Kantner, Part-time Nurse, Middle School, effective February 28, 2020, \$17.46/hr (replacing M. Christie).

Ratify Robelyn Habekost, Paraprofessional, Franklin Elementary, effective March 12, 2020, \$13.65/hr.

Ratify Brittnai Panton, Lunch Proctor, Barth Elementary, effective March 9, 2020, \$11.74/hr (replacing J.Bermudez)

Compensation for Missed Planning Time, \$24/period

| Name             | # Days | Amount   | Date Range        | Month    |
|------------------|--------|----------|-------------------|----------|
| Justine Donnelly | 18     | \$432.00 | 2/1/20 to 2/29/20 | February |
| Michaela Johnson | 17     | \$408.00 | 2/1/20 to 2/29/20 | February |
| Dawn Knoebel     | 3      | \$72.00  | 2/1/20 to 2/29/20 | February |
| Sara Miller      | 2      | \$48.00  | 2/1/20 to 2/29/20 | February |
| Desiree Schwoyer | 12     | \$288.00 | 2/1/20 to 2/29/20 | February |

TUITION REIMBURSEMENT: 3/31/DEADLINE

|                   |          |              |                  |            |              |
|-------------------|----------|--------------|------------------|------------|--------------|
| Amanda McDevitt   | - Barth  | - \$2,442.00 | Megan Rogers     | - HS       | - \$1,030.00 |
| Christopher Petro | - MS     | - \$1,548.00 | Kaylee Weldon    | - Franklin | - \$ 900.00  |
| Danielle Lawrence | - MS     | - \$1,548.00 | Stephanie Garber | - Franklin | - \$1,548.00 |
| Christine Hall    | - MS     | - \$2,340.00 | William Parks    | - HS       | - \$ 825.00  |
| Lauren Gresko     | - Rupert | - \$2,970.00 |                  |            |              |

## **POLICIES**

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-062:**

- Policy #220: Student Express/Distribution & Posting of Materials
- Policy #913: Non-School Organizations/Groups and Individuals
- Policy #006.1: Attendance at meetings via electronic communication
- Policy #217: Graduation Requirements

## **RESOLUTION: CHARTER SCHOL FUNDING REFORM**

The Superintendent recommends the Board approve the as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-063.**

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-064:**

- PHMC Integrated/Fairwold
- Melmark, Inc.

## **PLANCON K : GOB SERIES 2019A**

The Superintendent recommends the Board approve as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-065.**

Upon roll call, all members present voted aye for the above consent items. Ayes: Nine. Nays: None. Motion carried.

## **NON-CONSENT**

Mr. Rodriguez presented the non-consent items for Board consideration. Administrators reviewed the non-consent items presented for Board consideration. The Personnel Positions are changes recommended by the administration for Special Education restructuring. The Parameters Resolution represents a refinance opportunity with anticipated savings of approximately \$200,000 in next year's debt service. Mr. Kalis reviewed the terms of the Business Administrator's employment contract for a three year term beginning July 1, 2020 and ending June 30, 2023.

Mr. Rodriguez spoke in support of the Business Administrator employment contract and recommends the the Board's approval.

## **Hearings from the Patrons of the Schools (limited to non-consent items)**

None.

## **PERSONNEL: POSITIONS**

The Superintendent recommends the Board approve the Personnel Positions as presented:

### Administrative

- Supervisor of Special Education - Middle Level
- Supervisor of Special Education - High School

### Classified

- Part-Time Special Education Secretary
- Full Time Secretary to Director of Special Education

It was moved by Mr. Rose and seconded Mr. Kline by that the above Personnel Positions be approved as Presented and copies be filed in the Secretary's office as **Addendum #2019-2020-066**.

Upon roll call vote, the vote was recorded as follows: Mrs. Barnhill: aye, Ms. Bearden: aye, Mr. Rose: Aye, Mr. Armato: aye, Mr. Hylton: aye, Mrs. Francis: aye, Mrs. Johnson: aye, Mr. Kline: aye, Mrs. Lawrence: nay. Ayes: Eight. Nays: One. Motion carried.

**NON-CONSENT: PARAMETERS RESOLUTION- REFINANCE GOB SERIES 2013, 2015, 2017**

The Superintendent recommends the Board approve the Parameters Resolution for Refinance of GOB Series 2013, 2015 and 2017 as presented.

It was moved by Mr. Armato and seconded by Mr. Rose that the above Parameters Resolution be approved as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-067**.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

**NON-CONSENT: APPROVE BUSINESS ADMINISTRATOR EMPLOYMENT CONTRACT**

The Superintendent recommends the Board approve the Business Administrator employment contract for a three year term beginning July 1, 2020 to June 30, 2023 as presented.

It was moved by Mrs. Johnson and seconded by Ms. Bearden that the above the Business Administrator employment contract as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-068**.

Board Comment: Mr. Armato explained his vote. He noted the timing is not an opportune time. He supports the Superintendent's recommendation.

Upon roll call vote, all members voted aye. Ayes: Nine. Nays: None. Motion carried.

**INFORMATION**

- Monthly Meeting Notice: May
- Ethics Commission: Annual Statement of Financial Interest
- Pottstown Pride: Winter Sports

**FEDERATION REMARKS**

Mr. Decker gave a recap of enrichment support the teachers are providing for their students. He stressed the teachers continued efforts to connect with the students, learning new skills, achieving Google Level 1 certifications, providing on-line academic instructions. The goals are the same, to provide quality education, building good relationships and caring for students.

**ROUND TABLE**

Mrs. Lawrence clarified her vote opposing the non-consent personnel items. She stressed her concerns about the issues at the Middle School and believes the first priority is direct care for the students.

Mr. Kline voiced concerns on fair funding discrepancies. He is collecting information from other districts on graded on-line learning, the roll out time from regular to graded instruction. He feels the lack of funding had a significant impact on the effects of graded on-line learning.

Mr. Rose thanked the administration for the quick response to the COVID-19 pandemic. He stressed the importance to restart the focus on advocacy as the uncertainty grows with budget concerns and tax increases and encouraged everyone to join the Facebook Advocacy group for Pottstown Schools.

Mrs. Johnson noted the Facebook group is “Advocates for Pottstown Schools”. She thanked everyone for their support during this pandemic. She encouraged everyone to complete the 2020 Census.

Ms. Bearden thanked all the staff for helping with food distribution. She thanked everyone for their donations to keep students and families healthy. She congratulated Mrs. Jampo on the approval of her contract and is glad to have her on board.

Mr. Armato thanked everyone for their support during this crisis. He stressed the importance to continue advocating for fair funding to address the challenges ahead.


Mrs. Barnhill thanked all the administrators for the support with the food distribution and shared her appreciation to the technology staff for their support.

Mr. Rodriguez shared updates on the food distribution, distribution of devices to families including hot spots where needed. He thanked IT department, custodial staff, cafeteria staff and nurses for all their work.

Mrs. Francis expressed her gratitude to all staff for a great job working together to provide the support to the students and families.

#### **ADJOURNMENT**

It was moved by Mr. Armato and seconded by Mrs. Barnhill that the meeting adjourns. None opposed. The meeting adjourned at 8:53 pm.

  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
May 21, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, May 21, 2020 at 7:00 PM via electronic communication with Vice-President, Ms. Katina Bearden presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mrs. Amy Francis and Mrs. Bonita Barnhill. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis. Joining the meeting was Foundation For Pottstown Education Executive Director, Mr. Joe Rusiewicz and Federation Second Vice-President, Mrs. Kelly Leibold.

**Mrs. Barnhill entered the meeting at 7:09 pm.**

**PRESENTATIONS**

Foundation for Pottstown Education

Mr. Rusiewicz introduced the Cohort 7 Class of 2020. Sixty-Eight students have completed courses and enrolled in higher education since the conception of the Early College Program. The Class of 2020 earned 255 credits, a savings to students/parents of approximately \$330,000. Mr. Rusiewicz provided an update on the Residency Program (9 loans to date), library grants of \$500 to each school buildings and the chromebook campaign (\$66,800 pledges with matching funds from PAH & WF).

State of the District

Mr. Rodriguez announced Mr. Matthew Moyer, Rupert Elementary Principal was recognized as the National Distinguished Principal by the NDP program. He shared with the Board an education update on technology distribution, summer plan, formulating a plan for next year, google classrooms and grading.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on April 23, 2020.

**LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of April 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-069**.

**TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for April 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-070**.

**COMMITTEE REPORTS**

**POLICY/PERSONNEL COMMITTEE** – MRS. BARNHILL

The Committee met on May 7. Members discussed a pending policy to address remote document review of I-9 forms. The Committee was in agreement to recommend the payment of Spring Sports Co-Curricular stipends and the school calendars for the year ending 2019-2020 and next year's 2020-2021 calendar.

**CURRICULUM/CO-CURRICULAR COMMITTEE** – MRS. LAWRENCE

The Curriculum Committee met on May 7. The Committee heard updates on goggle classrooms, curriculum pacing for next school year and professional development. Dr. White shared information on the Ch 339 Career & Readiness Plan to be placed on the June Board agenda for approval. Dr. White also presented an overview of the Beech Street Learning Studio virtual learning program.

**FACILITIES/FINANCE COMMITTEE** – MR. HYLTON

The Committee met on May 14. Custodians have started the deep cleaning process; Maintenance Crew is back to full time status. The focus of Finance was on the 2020/2021 Preliminary Budget. The administration presented a preliminary budget to include a tax increase at 2.34% (= 42.95 mills; annual tax per average homestead = \$76 (\$6.30/month) and reserves from PSERS (\$491,096) and Capital (\$500,000) to balance the budget. The general consensus of the Board was to balance the budget using unassigned fund balance to avoid a tax increase in the 2020/2021 budget. It was the general consensus of the Board to balance the budget using unassigned fund balance to avoid a tax increase in the 2020/2021 budget.

**PUBLIC RELATIONS/COMMUNITY ENGAGEMENT** – MR. ROSE

The Committee met on May 14. The Committee heard a presentation from Representative Joe Ciresi on Cyber Charter School Reform. He stressed the importance for everyone to put pressure on other legislatures. The reform bill addresses savings of approximately \$300 M for the entire commonwealth and \$13 M for the Pottstown School District. The Committee was in agreement to share a post on the Advocate for Pottstown. The Committee heard a presentation on a Middle School mentorship program and a proposal to research a mascot to represent the student “Face of the District “ that would represent diversity, all cultures and portray positivity for the students.

**BOROUGH LIAISON** – Mr. Rose

Ms. Peggy Lee-Clark reported a new business opening in the Pottstown Terminal Market. The Borough Manager stated the Borough received several grants to support PART, Airport costs and PPE equipment for the Police Department. The Borough approved an extension for property tax discount period to the end of May.

**MCIU REPRESENTATIVE** - Mrs. Barnhill

The May meeting focused on the election of the new executive director and COVID-19 discussions.

**MCS DLC/PSBA REPRESENTATIVE** - Mrs. Johnson

Committee are parallel in the focus to keep pressure on legislatures to support funding reform.

**APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

**HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

**Board Members Comments (consent items):** None.

**BOARD ACTION: Minutes, List of Bills, Treasurer’s Report**

It was moved by John Armato that the Board approves the minutes from the Regular Board meeting held on April 23, 2020, the List of Bills and Treasurer’s Report for the periods April 2020. Non opposed.

All members were in favor. Ayes: Eight Nays: None. Absent: One. Motion carried.



## **BOARD ACTION: CONSENT**

It was moved Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools

## **PERSONNEL**

### RESIGNATIONS/TERMINATIONS

#### Exempt

Anne Jordan, Student Services Program Coordinator, Administration Building, resignation effective July 31, 2020; hire date January 2, 2020.

Ratify Kristina Corominas, Out of District Coordinator, Administration Building, resignation effective May 12, 2020; hire date September 7, 2016.

#### Classified

Ratify Virginia Cox, Paraprofessional, Franklin Elementary, resignation effective April 21, 2020; hire date January 29, 2019.

Ratify Jayana Raison Craig, 21st Century .P.R.I.D.E. (After School Assistant), Middle School, resignation effective April 19, 2020; hire date December 3, 2019.

Shirley Schaeffer, Paraprofessional, Middle School, resignation for the purpose of retirement, effective at the end of the 2019/2020 school year; hire date March 20, 1996.

### LEAVES

#### Professional

Katie Fretz, Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be November 1, 2020; end date tbd.

Lauren Canfield, Teacher, Middle School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be July 20, 2020; end date tbd.

Jessica Ferry, Teacher, High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date to be September 26, 2020; end date tbd.

### CHANGE IN POSITION/SALARY

#### Administrative

Kimberly Brown, from Pre-K Counts Manager to Pre-K Counts Coordinator (210 days to 225 days), North End, effective July 1, 2020, no change in compensation rate (grant funded). \*Exempt to Act 93 status.

### ELECTIONS

#### Professional

Samantha L. Myers, Teacher, initial assignment to be Middle School, effective August 18, 2020, \$52,000/yr., Step 5-Mast (contract of M. Ishler).

Marisa R. Moley, Long Term Substitute Teacher, High School, effective August 18, 2020, \$194/day. (Coverage for K. Rahill for 2020-2021 school year).

#### Exempt

Kinsey Edgar-Nelson, School Psychologist, Middle School, anticipated effective date to be June 15, 2020, \$54,000/yr (replacing L. Dickinson).

## Summer Cleaning 2020, \$11.51/hr

|                |                    |                |                |
|----------------|--------------------|----------------|----------------|
| Aleathia Duley | Jeffrey Endy       | James Calvario | Jake Fetterman |
| Beatriz Santos | Jennifer Fichthorn | Janice Bobst   | Julia Soto     |
| Charles Tesno  | Judy Bermudez      | Terry Phillips | Wyatt Hessler  |

## 21st Century Virtual Summer Program

### Elementary Program - (June 15 to July 30)

|   |                    |                 |               |
|---|--------------------|-----------------|---------------|
| Elementary Director, \$30/hr            | Laurie Gresko      |                 |               |
| Elementary Coordinator, \$30/hr         | Jacinda Bartolucci |                 |               |
| Administrative Assistant, \$13.65/hr    | Krista Benfield    |                 |               |
| Tutors, \$30/hr                         | Katie Fretz        | Kelsey Hultz    | Stacey Bauman |
|   | Jane Hospador      | Rachel Smith    |               |
| Substitute Tutor, \$30/hr               | Sarah Bennett      |                 |               |
| Paraprofessionals, \$13.65/hr           | Heather Allan      | Paula Pritchard | Kim Gibson    |
|   | Tracey Camacho     | Sherry Shank    |               |
| Substitute Paraprofessional, \$13.65/hr | Sarah Bennett      |                 |               |

### Middle School Program - (Jun 22 to Jul 30)

|   |                     |                |               |
|---|---------------------|----------------|---------------|
| Development Specialist, \$30/hr         | Jaime Parris        |                |               |
| Coordinators, \$30/hr                   | Sarah Clark         | Beth Mason     | Megan McCain  |
| Security/Secretary, \$13.65/hr          | Elizabeth Angelucci |                |               |
| Tutors, \$30/hr                         | Kimberly Petro      | Jesse Tupper   | Jade Yingling |
|   | Johana Swoyer       | Shannon Wagner | Jen Furniss   |
| Substitute Tutor, \$30/hr               | Renee Walker        |                |               |
| Paraprofessionals, \$13.65/hr           | Narjiss Boudadi     | Amy Nagle      |               |
|   | Darlene Fegley      | Tiffany White  |               |
| Substitute Paraprofessional, \$13.65/hr | Renee Walker        |                |               |

### High School Program - (Jun 15 to Jul 23)

|                         |                  |                  |                      |
|-------------------------|------------------|------------------|----------------------|
| Co-Coordinator, \$30/hr | Cal Benfield     | Steve Irick      |                      |
| Tutors, \$30/hr         | Vickie McShea    | Eileen Basha     | Amber Schollenberger |
|                         | Kevin Pascal     | Scott Braunsberg | Christie Nau         |
|                         | Victoria Collins | Ian Lawrence     | James Martinez       |

## 2019-2020 Co-Curricular Assignments: Spring Sports \* Addendum #2019-2020-071

## Mentor Assignments \* Addendum #2019-2020-072

## **SCHOOL CALENDARS**

The Superintendent recommends the Board approve the 2019/2020 Revised School Calendar and the 2020/2021 School Calendar as presented and a copies be filed in the Secretary's office as **Addendum #2019-2020-073**.

## **CONTRACTS**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-074**:

- MCIU: ACCESS Medical Practitioner Authorization
- MCIU: RWAN (Internet) Services
- MCIU: Discovery Education Streaming
- MCIU Technology Leadership/Support Staffing
- New Story-ESY 2020
- New Story-ESY 2020
- Edgewood Lease Extension: MCIU Head Start
- Edgewood Lease Non-Renewal: Cottage 7 Academy (7/31/20)

### **GUARANTEED ENERGY SAVINGS AGREEMENT AWARD**

The Superintendent recommends the Board approve the Guaranteed Energy Savings Agreement award as presented and a copy be filed in the Secretary's Office as **Addendum #2019-2020-075**.

### **MCIU BOARD OF DIRECTOR NOMINATION**

The Superintendent recommends the Board elect a representative to serve a three year term beginning the first day of July following such election. The representative's term shall run from July 1, 2020 to June 30, 2023. Mrs. Bonita Barnhill consented to continue her role as the MCIU Board of Director Representative for the three year term.

### **PSBA DELEGATE ASSEMBLY – VOTING APPOINTMENT**

The Superintendent recommends the Board approve School Board Director Laura Johnson as the appointed voting delegate for the PSBA Delegate Assembly to be held on November 7, 2020.

Upon roll call, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **NON-CONSENT**

Mr. Rodriguez presented the non-consent items for Board consideration. Administrators reviewed the non-consent items presented for Board consideration.

### **Hearings from the Patrons of the Schools (limited to non-consent items)**

None.

### **ELECTION OF BOARD TREASURER**

In accordance with Section 404 of the School Code, the Board shall annually elect a Treasurer to serve for one year beginning the first day of July following such an election. The Treasurer's term shall run from July 1, 2020 to June 30, 2021. Mr. Kline agreed to serve at the Board Treasurer for the 1 yr. term.

It was moved by Mr. Armato and seconded by Mrs. Johnson to approve Mr. Kline as Treasurer.

Upon roll call vote, all members voted aye to elect Mr. Steve Kline as the Board Treasurer for the term of July 1, 2020 to June 30, 2021. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **ADOPTION OF 2020/2021 PRELIMINARY BUDGET**

Mrs. Jampo gave a detailed overview of 2020/2021 Proposed budget. The total proposed budget for 2020/2021 is \$65,721,174; a shortfall of approximately \$1,691,420. It was the committee's recommendation to utilize unassigned fund balance of \$700,324.00, reserves from PSERS (\$491,096) and Capital (\$500,000) to balance the budget.

It was moved by Mr. Hylton and seconded by Mr. Armato that the Board adopt the 2020/2021 Proposed Preliminary Budget as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-076**.

Upon roll call vote all members present voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

### **INFORMATION**

- Monthly Meeting Notice: June

## **FEDERATION REMARKS**

Mrs. Leibold assured everyone the teachers are committed to provide the best education to the students.

## **ROUND TABLE**

Mrs. Johnson stressed the importance for everyone to keep the pressure on legislatures, advocating for cyber charter school funding reform.

Mrs. Lawrence congratulated the Early College student graduates.

Mr. Armato expressed his thanks to the Foundation for Pottstown Education for their support. He was glad to prevent a tax increase and acknowledged the challenges ahead for the 2021/2022 budget.

Mrs. Barnhill supports the importance to continue advocating.


Mr. Rodriguez encouraged everyone to advocate for cyber charter school reform, “use your voice”.

Ms. Bearden congratulated the seniors and thanked the Executive Team, staff, parents and community for coming together during this difficult time.

## **Executive Session for the Purpose of Personnel**

## **ADJOURNMENT**

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the meeting adjourn. None opposed. The meeting adjourned at 8:19 pm.

  
Maureen Jampo  
Board Secretary



**POTTSTOWN SCHOOL DISTRICT  
BOARD MEETING MINUTES  
June 18, 2020**

The Regular Board Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, June 18, 2020 at 7:00 PM via virtual communication with President, Mrs. Amy Francis presiding. Upon roll call, the following members attended via virtual communication: Mr. John Armato, Mrs. Bonita Barnhill., Mr. Thomas Hylton, Mrs. Laura Johnson, Mr. Steve Kline, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent was Ms. Katina Bearden. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis. Joining the meeting was Federation Vice-President, Mr. Robert Decker.

**PRESENTATIONS**

**STRIVE Initiative: PMS Mentorship Program**

David Charles shared information about the community based mentorship program. The program started in 2018 to connect the community with students, staff and parents, building relationships. The current focus is on the Middle School and looking to present an introduction at the elementary level. Mentors can join the program by completing a survey of interest found on the STRIVE website. The commitment is a one year commitment for a 35 minute session once a week. The needs of the program are mentors, programmers, diversity and funding.

**Pottstown Middle School Musical**

Diana Stitt was pleased to announce the Middle School has been awarded, through a Disney grant, the opportunity to perform “Beauty and the Beast”. The grant covers the license, music, and scripts. Mrs. Stitt is working on securing the necessities for the production (volunteers, costumes, etc.).

**Montgomery County Community College Announcement**

Kelly Strunk provided the Board with information on a new college program that is being offered at the Pottstown Campus. The College Connection Experience is a summer program offered to new students interested in acquiring an Associate’s Degree.

**Graduation Video**

Mr. Rodriguez shared a preview of the High School Graduation Video.

**2020/2021 Phase Re-opening**

Mr. Rodriguez gave an overview of the survey results and the PA Pandemic levels for re-opening. The administration will work on options for concessions when going to the Green Phase to address safety concerns for students, parents and staff. A plan to address Academic and Co-Curricular (Athletics, Music, etc) will be presented to the Board for review and approval.

**MINUTES**

Mrs. Jampo presented the minutes from the Regular Board Meeting held on May 21, 2020.

## **LIST OF BILLS**

Mrs. Jampo presented the list of bills paid from the various funds for the period of May 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-077**.

## **TREASURER'S REPORT**

Mrs. Jampo presented the Treasurer's Reports for May 2020 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-078**.

## **COMMITTEE REPORTS**

### **POLICY/PERSONNEL COMMITTEE** – MRS. BARNHILL

The Committee met virtually on June 4. The Committee heard a presentation on a food assistance program for Pottstown families that is provided by the Department of Human Services. Three policies were reviewed and recommended by the Committee to be placed on tonight's agenda for Board approval. The Committee was in favor of a full-time nurse at the Middle School to assist with coverage at the Middle School and other buildings as needed.

### **CURRICULUM COMMITTEE** – MRS. LAWRENCE

The Committee met virtually on June 4. The Committee heard a presentation on PDE Flexible Instructional Days options and updates on Related Art & Science resources and a text book adoption. The textbook adoption is on tonight's agenda for Board approval.

### **FACILITIES/FINANCE COMMITTEE** – MR. HYLTON

The Committee met virtually on June 11. Highlights from the meeting included moving forward with the roof projects at the High School and Lincoln Elementary and a 2020/2021 budget presentation with a zero tax increase using approximately \$1,707,479 reserves.

### **PUBLIC RELATIONS/COMMUNITY ENGAGEMENT** – MR. ROSE

The Committee met virtually on June 11. The Committee heard three presentations from community Organizations (Community Engagement: Black Lives Matter and MCCC Connections Experience Program). The Committee was given an overview from Mr. Rodriguez on COVID-19 survey and Pandemic planning for options to return to school. All members present were not in favor of a staggered schedule.

### **BOROUGH LIAISON** - MR. ROSE

No report.

### **MCIU** - MRS. BARNHILL

No report.

### **MONTGOMERY COUNTY LEGISLATIVE/PSBA** – MRS. JOHNSON

Both meetings were virtual meetings and focused on budgets, the opening of schools in the Fall and Advocacy.

## **APPROVAL OF CONSENT ITEMS**

Mr. Rodriguez presented the consent items for Board discussion and approval. Administrators reviewed the consent items presented for Board approval.

## **HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)**

Patron Virtual Comments: congratulations to graduates and eager to get back on fields.

**Board Members Comments (consent items):** None.

**BOARD ACTION: Minutes, List of Bills, Treasurer's Report**

All members were in favor of approving the minutes from the Regular Board meeting held on May 21, 2020, the List of Bills and Treasurer's Report for May 2020. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**BOARD ACTION: CONSENT**

It was moved Mr. Armato and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

**PERSONNEL (CONSENT)**

RESIGNATIONS/TERMINATIONS

Professional

Danielle Walt, Elementary Teacher, Barth Elementary, resignation effective August 1, 2020; hire date January 28, 1998.

Ratify Patricia Eaton, Middle School Teacher, resignation effective June 8, 2020; hire date August 21, 2018.

Ratify Lauren Himmelreich, Middle School Teacher, resignation effective June 16, 2020; hire date October 3, 2006.

Jason Bergey, Middle School Special Education Teacher, resignation effective June 30, 2020; hire date November 12, 2002.

Classified

Ann Kantner, Part-time Nurse, Middle School, resignation effective August 17, 2020; hire date February 28, 2020.

Ratify Jasmine Shawell, Paraprofessional, Middle School, resignation effective June 8, 2020; hire date October 15, 2019.

Kayla Earnest, Paraprofessional, Franklin Elementary, resignation effective June 24, 2020; hire date January 3, 2019.

Terminations: End of Assignment

Ratify Amanda Walsh, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Nicole Pearson, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Christine Lepkowski, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Hope Davis, Long Term Substitute Teacher, effective June 8, 2020.

Ratify Coleen Fetter, Long Term Substitute Teacher, effective June 8, 2020.

CHANGE IN POSITION/SALARY

Classified

Heather Miller, Administrative Clerk, North End, effective July 1, 2020, \$18.23/hr (commensurate with grant funded position).

ELECTIONS

Administrative

Rachael Joyce, Special Education Supervisor Middle Level, effective July 1, 2020, \$85,000/yr.

Professional

Christina Lepkowski, Long Term Substitute Teacher, Franklin Elementary, effective August 17, 2020, \$194/day, coverage for K. Sabata.

Krystle Rothenberger, Long Term Substitute Teacher, Middle School, effective August 17, 2020, \$194/day, coverage for V. Damiano.

Amanda Walsh, Long Term Substitute Teacher, Lincoln Elementary, effective August 17, 2020, \$194/hr, coverage for S. Vandruff.

Exempt

Shelby Gundling, Board Certified Behavioral Analyst, effective August 10, 2020, \$65,000/yr.

Leslie Schadler, Board Certified Behavioral Analyst, effective August 10, 2020, \$65,000/yr.

Classified

Melanie Barkon, Pre-K Counts Assistant, North End, effective August 17, 2020, \$13.92/hr (grant funded, replacing M. Stierly).

21st Century Summer Program - Virtual (addition)

HS Tutor, \$30/hr - Robert Decker

Beech Street Learning - Summer Program (Virtual)

Tutor, \$29/hr - Sarah Clark, Jimai Springfield

Summer Curriculum Writer

Ratify Krystle Rothenberger, PMS, effective June 13. 2020, \$30/hr.

Addition to Mentors 2019-2020

Jane Hospador, Mentor for Marissa Wells, Franklin Elementary, \$109.00

ESY - Summer 2020

|  |                      |                 |                |
|--|----------------------|-----------------|----------------|
| Psychologist, \$30/hr                                | Kinsey Edgar-Neilsen |                 |                |
| BCBA, \$30/hr  | Shelby Gundling      |                 |                |
| Teacher, \$30/hr                                     | Ethan Abdalla        | Jessica Lineman | Arden Moore    |
|  | Jessica Ferry        | Beth Mason      | Jame Stringer  |
|  | Tamara Gundersen     | Amanda McDevitt | Marissa Wells  |
| Teacher -Speech , \$30/hr                            | Dina Rice            | Amy Sellman     | Terri Spitko   |
|  | Kathy Valerio        |                 |                |
| Occupational Therapist<br>. (daily rate,\$30/hr min) | Christine Crew       | Jamie Vigliotta | Cheryl Wambold |
| Paraprofessional, \$13.65/hr                         | Kirsten Hairston     |                 |                |

CO-CURRICULAR ASSIGNMENTS

Additions: 2019-2020 Co-Curricular Assignment Winter Sports

Michaela Johnson. HS Winter Track, Level 1, \$1,301.00



2020/2021 Co-Curricular Assignments: Fall Sports \* **Addendum #2019-2020-079.**

Payment of stipends shall be contingent upon receiving the reopening of schools and the ability as determined by the Administration to provide such co-curricular offerings to students consistent with CDC and Commonwealth of PA guidelines. The District reserves the right to prorate or not pay stipends in the event of a school closure, school modification, and/or discontinuation of the activity due to pandemic or other events surrounding the pandemic. If pay is prorated, it will be for the officially recognized season, not any pre-season training, planning or scrimmaging.

**POLICIES (CONSENT)**

The Superintendent recommends the Board approve the following policies and copies be filed in the Secretary's office as **Addendum #2019-2020-080:**

- Policy 222: Tobacco and Vaping (Student)
- Policy 323: Tobacco and Vaping (Employees)
- Policy 246: Student Wellness

**PSBA DELEGATE APPOINTMENTS TO DELEGATE ASSEMBLY (CONSENT)**

The Superintendent recommends the Board approve the PSBA Delegate Appointments as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-081.**

**CH 339 GUIDANCE & CAREER READINESS PLAN (CONSENT)**

The Superintendent recommends the Board approve the CH 339 Guidance & Career Readiness Plan as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-082.**

**CONTRACTS (CONSENT)**

The Superintendent recommends the Board approve/ratify the contracts as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-083:**

- New Story Schools ESY
- New Story Schools ESY
- Lincoln Center(Counselor/Social Worker)
- The Pathway School ESY
- CMD Services Inc.
- Bancroft NeuroHealth 20/21
- PHMC\_Fairwold ESY
- Invo HealthCare Assoc. ESY
- MOU: The Glenn Price Group (PEAK)
- MOU: Family Services (PEAK)
- MOU: Scattergood (PEAK)
- Valley Forge Educ. Services 20/21
- Valley Forge Educ.Services ESY
- MOU: MCIU RWAN Addendum

**BID AWARD: CAFETERIA FOIL & PLASTICE ITEMS (CONSENT)**

The Superintendent recommends that purchase orders/contracts be awarded to the company indicated, the award in being made to the lowest bidder meeting the required specifications.

- Cafeteria Foil & Plastic Bid Award: Durable Packaging - \$22, 036. 79

**BUDGET TRANSFER RESOLUTION (CONSENT)**

The Superintendent recommends the Board approve the Budget Transfer Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-084.**

**COMMIT FUND FOR FUTURE EXPENDITURES RESOLUTION (CONSENT)**

The Superintendent recommends the Board approve the Commit und for Future Expenditures Resolution as presented and copies be filed in the Secretary's office as **Addendum #2019-2020-085.**

**DESIGNATION OF DEPOSITORIES (CONSENT)**

The Superintendent recommends the Board approve the Designation of Depositories and a copy be filed in the Secretary’s office as **Addendum #2019-2020-086.**

**INVESTMENT OF FUNDS RESOLUTION (CONSENT)**

The Superintendent recommends the Board approve the Investment of Funds Resolution and a copy be filed in the Secretary’s office as **Addendum #2019-2020-087.**

**MCIU INTERGOVERNMENTAL AGREEMENT (CONSENT)**

The Superintendent recommends the Board approve the MCIU Intergovernmental Agreement as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-088.**

**O & S ASSOCIATES 2020 BUILDING ENVELOPE REPAIR PROGRAM (CONSENT)**

The Superintendent recommends the Board approve the O & S Associates 2020 Building Envelope Bidding and Construction Program as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-089.**

**OCCUPATIONAL ADVISORY COMMITTEE MEMBER LIST/MEETINGS (CONSENT)**

The Superintendent recommends the Board acknowledge the 2019/2020 OAC Member List and Meetings and a copy be filed in the Secretary’s office as **Addendum #2019-2020-090.**

**STUDENT ACCIDENT INSURANCE (CONSENT)**

The Superintendent recommends the Board approve the 2020/2021 Student Accident Insurance coverage provided by Alive Risk Ltd. through American Management Advisors as the plan administrator at the following rates: (prices listed below reflect no change over the 2019/2020).

|                    |                     |
|--------------------|---------------------|
| School Time:       | \$ 36.00            |
| 24 Hour Coverage:  | \$130.00            |
| Dental:            | \$ 8.50             |
| Football Coverage: | \$ 60.00 per player |

**TEXTBOOK ADOPTION (CONSENT)**

The Technology-Curriculum Committee and the Superintendent recommend the textbook and supplemental materials adoptions as presented and a copy be filed in the Secretary’s office as **Addendum #2019-2020-091.**

Upon roll call, all members present voted aye for the above consent items. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**NON-CONSENT**

The non-consent items were presented for board consideration.

**Hearings from Patrons of the Schools** (limited to non-consent items): none.

**PERSONNEL (NON-CONSENT)**

POSITION: Professional

Emotional Support Classroom Teacher Stipend, \$3,000/yr for the 2020.2021 school year.

ELECTION: Professional

Hope Davis, Special Education Teacher, initial assignment to be Pottstown High School, effective August 17, 2020, \$45,500/yr + Special Education Stipend in accordance with Professional Agreement and ES Stipend, Bach-Step 1

It was moved by Mrs. Johnson and seconded by Mrs. Barnhill that the Board approve the above non-Consent personnel items as presented.

Upon roll call vote, all members voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**EDGEWOOD CENTER RE-OPENING (NON-CONSENT)**

The Superintendent recommends the Board acknowledge the reopening of the Edgewood Center .

- PDE Letter of Notice - **Addendum #2019-2020-092**

It was moved by Mr. Rose and seconded by Mr. Kline that the Board approve the reopening of the Edgewood Center as presented.

Upon roll call vote, all members presented voted aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**ADOPTION OF 2020-2021 PROPOSED FINAL BUDGET (NON-CONSENT)**

The Superintendent recommends the Board adopt the 2020/2021 Proposed Final Budget as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-093**.

It was moved by Mrs. Barnhill and seconded by Mr. Rose that the Board adopt the 2020/2021 Proposed Final Budget as presented.

Upon roll call vote, all members presented vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**HOMESTEAD/FARMSTED EXCLUSION RESOLUTION (NON-CONSENT)**

The Superintendent recommends the Board approve the Homestead/Farmstead Exclusion Resolution as presented and a copy be filed in the Secretary's office as **Addendum #2019-2020-094**.

It was moved by Mr. Armato and seconded by Mrs. Lawrence that the Board approve the Homestead/Farmstead Resolution as presented

Upon roll call vote, all members presented vote aye. Ayes: Eight. Nays: None. Absent: One. Motion carried.

**NEW BUSINESS**

PSBA Equitable Funding Proposal

Mrs. Johnson submitted the PSBA Equitable Funding Proposal for Board action. The equitable funding proposal will be submitted to the PSBA Delegate Assembly Platform for consideration.

Mrs. Francis called for a straw vote to accept the PSBA Equitable Funding Proposal for Board approval.

All members present were in favor. Ayes: Eight. Nays: None. Absent: One. Motion carried.

Board Statement

Mrs. Francis submitted a copy of a letter addressed Montgomery County Commissioners for Board consideration. She asked Board Members to consider adding their signatures.

Mr. Kline abstained from signing noting a conflict of interest.

**INFORMATION**

Monthly Meeting Notice: July/August

**FEDERATION REMARKS**

Mr. Decker on behalf of the Federation of Pottstown Teachers, congratulated Mr. Moyer on being selected as the Pa 2020 National Distinguished Principal. Congratulations were extended to the 2020 graduates and thank you to Mrs. McCoy and the staff.

**ROUND TABLE**

Mr. Rose congratulated the 2020 graduate class and teachers for their hard work.

Mr. Armato looks forward to a responsible re-opening. He commended the staff for a great job facing the challenges of the pandemic.

Mr. Kline extended his thanks to all PSD employees. He was impressed with a job well done.

Mrs. Barnhill congratulated the graduates and the staff for their efforts to keep students going.

Mrs. Johnson expressed her deep appreciation to the PSD team and congratulations to all the graduates.

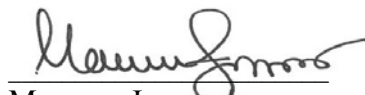
Mr. Rodriguez encouraged the community to complete the 2020 Census. He thanked everyone who helped put the graduation ceremony together.

Mrs. Francis stated it was an amazing year that demonstrated the strength of the PSD team. She reminded the Board of the executive session for the purposes of school safety and security immediately following the conclusion of the Board meeting.

**ADJOURNMENT**

It was moved by Mr. Rose and seconded by Mrs. Johnson that the Board adjourns. None opposed. The meeting adjourned at 8:34 pm.

**EXECUTIVE SESSION FOR THE PURPOSE OF SCHOOL SAFETY AND SECURITY.**



Maureen Jampo  
Board Secretary